DOCUMENT RESUME

ED 115 884 CE 005 722

TITLE	Fall Department Head Report--Reporting Booklet 2.0 to the Massachusetts Division of Occupational Education (Fiscal Year Ending June 30, 1975) for Graphic Arts and Graphic Design.
INSTITUTION	Management and Information System for Occupational Education, Winchester, Mass.
SPONS AGENCY	Massachusetts State Dept. of Education, Boston. Div. of Occupational Education.
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IDENTIFIERS	Census Data System; *Management Information System Occupational Educa; MISOE; Terminal Performance Objectives; TERMOBS

ABSTRACT

The reporting booklet is required for the Census Data System (CDS) of the Management Information System for Occupational Education (MISOE); it contains the reporting forms which collect data that describe program structure and job-entry skill outcomes expected of program completors in the individual occupational education area of graphic arts and graphic design. Utilization of instructional area is also determined. This booklet contains the terminal performance objectives (TERMOBS) for this program area. They are actually the forms by which the skills of program completors are reported by department heads. CDS, one of two major subsystems of the integrated management information system, was developed to provide occupational education managers with comprehensive data on which to base rational management decisions. Essentially, CDS contains descriptive information systematically structured in a manner which allows it to be used as a basis for sampling evaluative research studies. CDs collects and stores census data for all school systems offering occupational education programs, including all data formerly collected by the Annual Federal Report for Occupational Information, except followup data. (Author/AJ)

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ED115884

Misoe Number _____ Due Date _____

Name of School System _____ System ID No. _____

Name of School _____ School ID No. _____

Name of Preparer of Report _____ Title _____ Telephone No. _____

Name of Department or Instructional Area _____

THE COMMONWEALTH OF MASSACHUSETTS

DEPARTMENT OF EDUCATION

FALL DEPARTMENT HEAD REPORT-REPORTING BOOKLET 2.0

to the

DIVISION OF OCCUPATIONAL EDUCATION
(Fiscal Year Ending June 30, 1975)

for

GRAPHIC ARTS AND GRAPHIC DESIGN

CE 005 722

U S DEPARTMENT OF HEALTH, EDUCATION & WELFARE
NATIONAL INSTITUTE OF EDUCATION

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Before filing said statement, the superintendent shall submit it to the chairman of the school committee, who shall countersign it on oath, if, after examination, he finds it correct.
(General Laws Relating to Education 1970: Chapter 72, Sec. 2A, Item 4, and Sec. 3, Item 2)

I hereby certify that all the statements contained in this report are true to the best of my knowledge and belief, and that this is a true statement, made under the penalties of perjury.

CE 005 722

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I hereby certify that all the statements contained in this report are true to the best of my knowledge and belief, and that this is a true statement, made under the penalties of perjury.

_____ (Date) _____ Superintendent of Schools

_____ (Date) _____ Chairman of School Committee

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TERMOBs

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MISOE Number

Table 2.1 Enrollment in Final Grade by Student Group & Terminal Objectives (TERMOB)

	1	2	3
1.	Grade		
2.	Student Group Name and Number	101	102
3.	USOE Code(s)		
4.	Level Code		
5.	Type Code		
6.	Session Code		
7.	Program Length (Years)	<1 1 2 3 4	<1 1 2 3 4
8.	Cooperative	Yes No	Yes No
9.	Workstudy	Yes No	Yes No
10.	Exploratory	Yes No	Yes No
11.	Instructors and Teacher's Aides		
	A. Full Time		
	B. Percentage of Time		
12.	Enrollment	Male / Female	Male / Female

TERMOB Applicability

13. TERMOB Numbers	

5.	Type Code		
6.	Session Code		
7.	Program Length (Years)	<1 1 2 3 4	<1 1 2 3 4
8.	Cooperative	Yes No	Yes No
9.	Workstudy	Yes No	Yes No
10.	Exploratory	Yes No	Yes No
11.	Instructors and Teacher's Aides		
	A. Full Time		
	B. Percentage of Time		
12.	Enrollment	Male / Female	Male / Female

TERMOB Applicability

13. TERMOB Numbers	

Misoe Number

Table 2.1 (Cont'd) Enrollment In Final Grade by Student Group

	4	5	6
1			
2.	103	104	105
3.			
4.			
5.			
6.			
7.	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4
8.	Yes No	Yes No	Yes No
9.	Yes No	Yes No	Yes No
10.	Yes No	Yes No	Yes No
11.			
12.	Male Female	Male Female	Male Female

TERMOB Applicability

13.												

7.	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4
8.	Yes No	Yes No	Yes No
9.	Yes No	Yes No	Yes No
10.	Yes No	Yes No	Yes No
11.			
12.	Male Female	Male Female	Male Female

TERMOB Applicability

13.

Misoe Number _____

Table 2.1 Enrollment in Final Grade by Student Group & Terminal Objective (TERMOB)

		7	8	9
1.	Grade			
2.	Student Group Name and Number		106	107
3.	USOE Code(s)			
4.	Level Code			
5.	Type Code			
6.	Session Code			
7.	Program Length (Years)		<1 1 2 3 4	<1 1 2 3 4
8.	Cooperative		Yes No	Yes No
9.	Workstudy		Yes No	Yes No
10.	Exploratory		Yes No	Yes No
11.	Instructors and Teacher's Aides			
	A. Full Time			
	B. Percentage of Time			
12.	Enrollment		Male / Female	Male / Female

TERMOB Applicability

13.	TERMOB Numbers							

5.	Type Code		
6.	Session Code		
7.	Program Length (Years)	<1 1 2 3 4	<1 1 2 3 4
8.	Cooperative	Yes No	Yes No
9.	Workstudy	Yes No	Yes No
10.	Exploratory	Yes No	Yes No
11.	Instructors and Teacher's Aides		
	A. Full Time		
	B. Percentage of Time		
12.	Enrollment	Male / Female	Male / Female

TERMOB Applicability

13.	TERMOB Numbers

Misoe Number _____

Table 2.1 (Cont'd) Enrollment in Final Grade by Student Group and Terminal Objectives (TERMOBS)

	10					11					12				
1.															
2.															
3.	108					109					110				
4.															
5.															
6.															
7.	<1	1	2	3	4	<1	1	2	3	4	<1	1	2	3	4
8.	Yes				No	Yes				No	Yes				No
9.	Yes				No	Yes				No	Yes				No
10.	Yes				No	Yes				No	Yes				No
11.															
12.	Male			Female		Male			Female		Male			Female	

TERMOB Applicability

13.												

5.			
6.			
7.	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4
8.	Yes No	Yes No	Yes No
9.	Yes No	Yes No	Yes No
10.	Yes No	Yes No	Yes No
11.			
12.	Male Female	Male Female	Male Female

TERMOB Applicability

13.	

Table 2.11 Enrollment in Lower Grades by Student Group

2	3	4	5	6
201	202	203	204	205
<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4
Yes No	Yes No	Yes No	Yes No	Yes No
Yes No	Yes No	Yes No	Yes No	Yes No
Yes No	Yes No	Yes No	Yes No	Yes No
Male Female	Male Female	Male Female	Male Female	Male Female

MISOE Number

Table 2.11 Enrollment in Lower Grades by Student Group

	1	2	3	4	5
1.	Grade				
2.	Student Group Name and Number	201	202	203	204
3.	USOE Code(s)				
4.	LEVEL Code				
5.	Type Code				
6.	Session Code				
7.	Program Length (Years)	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4	<1 1 2
8.	Cooperative	Yes No	Yes No	Yes No	Yes N
9.	Workstudy	Yes No	Yes No	Yes No	Yes N
10.	Exploratory	Yes No	Yes No	Yes No	Yes N
11.	Instructors and Teacher's Aides				
	A. Full Time				
	B. Percentage of Time				
12.	Enrollment	Male Female	Male Female	Male Female	Male

Table 2.11 (Cont'd) Enrollment in Lower Grades by Student Group

8	9	10	11	12
206	207	208	209	210
<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4
Yes No	Yes No	Yes No	Yes No	Yes No
Yes No	Yes No	Yes No	Yes No	Yes No
Yes No	Yes No	Yes No	Yes No	Yes No
Male Female	Male Female	Male Female	Male Female	Male Female

Misoe Number

Table 2.11 (Cont'd) Enrollment in Lower Grades by Student Group

		7	8	9	10	11
1.	Grade					
2.	Student Group Name and Number		206	207	208	209
3.	USOE Code(s)					
4.	Level Code					
5.	Type Code					
6.	Session Code					
7.	Program Length (Years)		<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4
8.	Cooperative		Yes No	Yes No	Yes No	Yes No
9.	Workstudy		Yes No	Yes No	Yes No	Yes No
10.	Exploratory		Yes No	Yes No	Yes No	Yes No
11.	Instructors and Teacher's Aides					
	A. Full Time					
	B. Percentage of Time					
			Male Female	Male Female	Male Female	Male Fema
12.	Enrollment					

Table 2.11 Enrollment in Lower Grades by Student Group (Cont'd)

	14	15	16	17	18
	211	212	213	214	215
ars)	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4
	Yes No	Yes No	Yes No	Yes No	Yes No
	Yes No	Yes No	Yes No	Yes No	Yes No
	Yes No	Yes No	Yes No	Yes No	Yes No
Time					
Time					
	Male Female	Male Female	Male Female	Male Female	Male Female

Wisoe Number

Table 2.11 Enrollment in Lower Grades by Student Group (Cont'd)

	13	14	15	16	17
1.	Grade				
2.	Student Group Name and Number	211	212	213	214
3.	USOE Code(s)				
4.	Level Code				
5.	Type Code				
6.	Session Code				
7.	Program Length (Years)	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4	<1 1 2
8.	Cooperative	Yes No	Yes No	Yes No	Yes
9.	Workstudy	Yes No	Yes No	Yes No	Yes
10.	Exploratory	Yes No	Yes No	Yes No	Yes
11.	Instructors and Teacher's Aides				
	A. Full Time				
	B. Percentage of Time				
12.	Enrollment	Male / Female	Male / Female	Male / Female	Male

Table 2.11 Enrollment in Lower Grades by Student Group (Cont'd)

	20	21	22	23	24
	216	217	218	219	220
rs)	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4
	Yes No	Yes No	Yes No	Yes No	Yes No
	Yes No	Yes No	Yes No	Yes No	Yes No
	Yes No	Yes No	Yes No	Yes No	Yes No
Time					
Time					
	Male Female	Male Female	Male Female	Male Female	Male Female

MIsoe Number

Table 2.11 Enrollment In Lower Grades by Student Group (Cont'd)

	19	20	21	22	23
1.	Grade				
2.	Student Group Name and Number	216	217	218	219
3.	USOE Code(s)				
4.	Level Code				
5.	Type Code				
6.	Session Code				
7.	Program Length (Years)	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4
8.	Cooperative	Yes No	Yes No	Yes No	Yes No
9.	Workstudy	Yes No	Yes No	Yes No	Yes No
10.	Exploratory	Yes No	Yes No	Yes No	Yes No
11.	Instructors and Teacher's Aides				
	A. Full Time				
	B. Percentage of Time				
		Male Female	Male Female	Male Female	Male Female
12.	Enrollment				

Table 2.2 Utilization of Student Class Time: Final Grade

	2	3	4	5	6	7	8	9	10	11
	101	102	103	104	105	106	107	108	109	110
reas										
lon										

Section Number

Table 2.2 Utilization of Student Class Time: Final Grade

	1	2	3	4	5	6	7	8	9
1.	Student Group Number	101	102	103	104	105	106	107	10
2.	Grade								
3.	USOE Code(s)								
4.	In Occupational Shop/Lab Area(s)								
5.	In Occupational Related Area(s)								
6.	Total Occupational Time (Linas 4 + 5)								
7.	In Nonoccupational Areas								
8.	Total All Areas (Lines 6 + 7)								
9.	Length of Grade Session (weeks)								
10.	Schedule Variation								
11.	Additional Notes Necessary to Explain Lines 4 through 10								

Table 2.2 Utilization of Student Class Time (Cont'd): Final Grade

13	14	15	16	17	18	19	20	21	22
111	112	113	114	115	116	117	118	119	120

MIsoe Number

Table 2.2 Utilization of Student Class Time (Cont'd): Final Grade

	12	13	14	15	16	17	18	19	20
1.	Student Group Number	111	112	113	114	115	116	117	118
2.	Grade								
3.	USOE COde(s)								
4.	In Occupational Shop/Lab Area(s)								
5.	In Occupational Related Area(s)								
6.	Total Occupational Time (Lines 4+ 5)								
7.	In Nonoccupational Areas								
8.	Total All Areas (Lines 6 + 7)								
9.	Length of Grade Session (weeks)								
10.	Schedule Variation								
11.	Additional Notes Necessary to Explain Lines 4 through 10								

Table 2.21 Utilization of Student Class Time: Lower Grade

	2	3	4	5	6	7	8	9	10	11
	201	202	203	204	205	206	207	208	209	210
eas										
on										

MISOE Number

Table 2.21 Utilization of Student Class Time: Lower Grade

	1	2	3	4	5	6	7	8	9
1.	Student Group Number	201	202	203	204	205	206	207	208
2.	Grade								
3.	USOE Code(s)								
4.	In Occupational Shop/Lab Area(s)								
5.	In Occupational Related Area(s)								
6.	Total Occupational Time (Lines 4 + 5)								
7.	In Nonoccupational Areas								
8.	Total All Areas (Lines 6 + 7)								
9.	Length of Grade Session (Weeks)								
10.	Schedule Variation								
11.	Additional Notes Necessary to Explain Lines 4 through 10								

Table 2.21 (Cont'd) Utilization of Student Class Time: Lower Grade

	13	14	15	15	17	18	19	20	21	22
	211	212	213	214	215	216	217	218	219	220
as										
n										

Misoa Number

Table 2.21 (Cont'd) Utilization of Student Class Time: Lower Grade

	12	13	14	15	16	17	18	19	20
1.	Student Group Number	211	212	213	214	215	216	217	218
2.	Grade								
3.	USOE Code(s)								
4.	In Occupational Shop/Lab Area(s)								
5.	In Occupational Related Area(s)								
6.	Total Occupational Time (Lines 4 + 5)								
7.	In Nonoccupational Areas								
8.	Total All Areas (Lines 6 + 7)								
9.	Length of Grade Session (Weeks)								
10.	Schedule Variation								
11.	Additional Notes Necessary to Explain Lines 4 through 10								

Misoe Number _____

Table 2.3 Utilization of Departmental Instructional Area by Rooms

Check Applicable Program Schedule

1. a. [ ] weekly
   b. [ ] Alternating
   c. [ ] Variable

2. a. [ ] Semester Schedule Change
   b. [ ] No Semester Schedule Change

WEEKLY OR SCHEDULE A

1	2	3		4		5	
Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.	
		No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
1A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
2A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
3A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
4A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
5A	Mon.						
	Tues.						

Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.	
		No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
1A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
2A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
3A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
4A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
5A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							

Misoe Number

Table 2.3 (Cont'd) Utilization of Departmental Instructional Area by Rooms

Check Applicable Program Schedule

1. a. [ ] Weekly
   b. [ ] Alternating
   c. [ ] Variable

2. a. [ ] Semester Schedule Change
   b. [ ] No Semester Schedule Change

WEEKLY OR SCHEDULE B

6	7	8		9		10	
Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.	
		No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
1 B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
2 B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
3 B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
4 B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							

WEEKLY OR SCHEDULE B

6	7	8		9		10	
Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.	
		No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
1 B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
2 B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
3 B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
4 B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
5 B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							

Table 2.3 (Cont'd) Utilization of Departmental Instructional Area by Room

Check Applicable Program Schedule

1. a. [ ] Weekly
   b. [ ] Alternating
   c. [ ] Variable

2. a. [ ] Semester Schedule Change
   b. [ ] No Semester Schedule Change

WEEKLY OR SCHEDULE A

11	12	13		14		15	
Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.	
		No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
6A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
7A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
8A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
9A	Mon						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
10A	Mon.						

WEEKLY OR SCHEDULE A

11	12	13		14		15	
Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.	
		No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
6A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
7A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
8A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
9A	Mon						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
10A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							

Misoe Number

Table 2.3 (Cont'd) Utilization of Departmental Instructional Area by Room

Check Applicable Program Schedule

1. a. [ ] Weekly
   b. [ ] Alternating
   c. [ ] Variable

2. a. [ ] Semester Schedule Change
   b. [ ] No Semester Schedule Change

WEEKLY OR SCHEDULE B

16	17	18		19		20	
Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.	
		No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
6B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
7B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
8B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
9B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
10B	Mon.						

16	17	18		19		20	
Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.	
		No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
6B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
7B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
8B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
9B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
10B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							

Misoe Number

Table 2.3 (Cont'd) Utilization of Departmental Instructional Area by Room

Check Applicable Program Schedule

1. a. [ ] Weekly
   b. [ ] Alternating
   c. [ ] Variable

2. a. [ ] Semester Schedule Change
   b. [ ] No Semester Schedule Change

WEEKLY OR SCHEDULE A							
21	22	23		24		25	
Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.	
		No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
11A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
12A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
13A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
14A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
15A	Mon.						
	Tues.						

21	22	23		24		25	
Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N No. of Hrs. Used	Morning 7:00 a.m.-12:00N No. of Stud. Hrs.	Afternoon 12:00N-6:00 p.m. No. of Hrs. Used	Afternoon 12:00N-6:00 p.m. No. of Stud. Hrs.	Evening 6:00 p.m.-11:00 p.m. No. of Hrs. Used	Evening 6:00 p.m.-11:00 p.m. No. of Stud. Hrs.
11A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
12A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
13A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
14A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
15A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat						
TOTALS							

MISOD Number

Table 2.3 (Cont'd) Utilization of Departmental Instructional Area by Room

Check Applicable Program Schedule

1. a. [ ] Weekly
   b. [ ] Alternating
   c. [ ] Variable

2. a. [ ] Semester Schedule Change
   b. [ ] No Semester Schedule Change

WEEKLY OR SCHEDULE B							
26	27	28		29		30	
Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.	
		No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
11B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
12B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
13B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
14B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
15B	Mon.						

WEEKLY OR SCHEDULE B

26	27	28		29		30	
Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.	
		No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
11B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
12B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
13B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
14B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
15B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							

Misoe Number

Table 2.3 Utilization of Departmental Instructional Area By Room

Check Applicable Program Schedule

1. a. [ ] Weekly
   b. [ ] Alternating
   c. [ ] Variable

2. a. [ ] Semester Schedule Change
   b. [ ] No Semester Schedule Change

WEEKLY OR SCHEDULE A

31	32	33		34		35	
Room No.or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 P.M.-11:00 p.m.	
		No. of Hrs.Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
16A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
17A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
18A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
19A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						

WEEKLY OR SCHEDULE A

31	32	33		34		35	
Room No.or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 P.M.-11:00 p.m.	
		No. of Hrs.Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
16A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
17A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
18A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
19A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
20A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							

MIsoe Number

Table 2.3 (Conr d) Utilization of Departmental Instructional Area by Room

Check Applicaboe Program Schedule

1. a. [ ] Weekly
   b. [ ] Alternating
   c. [ ] Variable

2. a. [ ] Semester Schedule Change
   b. [ ] No Semester Schedule Change

WEEKLY OR SCHEDULE B

36	37	38		39		40	
Room No.or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.	
		No. of Hrs.Used	No. of Stud. Hrs	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
16B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
17B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
18B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
19B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
20B	Mon.						

WEEKLY OR SCHEDULE B

36	37	38		39		40	
Room No.or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.	
		No. of Hrs.Used	No. of Stud. Hrs	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
16B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
17B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
18B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
19B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
20B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							

REPORTING TERMINAL PERFORMANCE OBJECTIVES (TERMOBS)

TABLE T-1

INSTRUCTIONAL DIVISION AND UNIT OUTLINE

GRAPHIC ARTS AND GRAPHIC DESIGN

DOES THIS OUTLINE CONTAIN ALL OF THE INSTRUCTIONAL CONTENT OF YOUR PROGRAM: YES ___ NO ___

CODE	DIVISION	CODE	UNIT
01	HAND COMPOSITION	01	TYPE
		02	JOB CASES
		03	TOOLS
		04	TEXT TYPE
		05	DISPLAY TYPE
02	MACHINE COMPOSITION	01	LUDLOW
		02	INTERTYPE
		03	LINOTYPE
		04	MONOTYPE
		05	MONO TABULAR
		06	STRIPCASTER
		07	MAINTENANCE
03	MAKE-UP	01	GALLEY
		02	MONOTYPE
		03	PAGE
		04	NEWS
		05	CLASSIFIED
		06	JOB
		07	RULED FORMS
		08	BUTTED WORK
		09	CORRECTIONS
04	PROOFING	01	PROOF PRESS
		02	PROOFREADING
		03	REPRODUCTIONS
05	LETTERPRESS OPERATION	01	HAND FEEDING
		02	PLATEN PRESS
		03	AUTOMATIC FEEDING
		04	CYLINDER
		05	MAKEREADY
		06	BLACK AND WHITE TEXT
		07	BLACK AND WHITE HALFTONE
		08	MULTI-COLOR
		09	PRESS MAINTENANCE
06	OFFSET PRESS	01	DUPLICATORS
		02	MULTI-COLOR HEAD
		03	WEB FEED
		04	FEEDER
		05	DELIVERY
		06	MAKEREADY
		07	BLACK AND WHITE HALFTONE
		08	MULTI-COLOR
		09	PRESS MAINTENANCE
07	COLD COMPOSITION	01	STRIKE ON
		02	PHOTO-LETTERING

		04	TEXT TYPE
		05	DISPLAY TYPE
02	MACHINE COMPOSITION	01	LUDLOW
		02	INTERTYPE
		03	LINOTYPE
		04	MONOTYPE
		05	MONO TABULAR
		06	STRIPCASTER
		07	MAINTENANCE
03	MAKE-UP	01	GALLEY
		02	MONOTYPE
		03	PAGE
		04	NEWS
		05	CLASSIFIED
		06	JOB
		07	RULED FORMS
		08	BUTTED WORK
		09	CORRECTIONS
04	PROOFING	01	PROOF PRESS
		02	PROOFREADING
		03	REPRODUCTIONS
05	LETTERPRESS OPERATION	01	HAND FEEDING
		02	PLATEN PRESS
		03	AUTOMATIC FEEDING
		04	CYLINDER
		05	MAKEREADY
		06	BLACK AND WHITE TEXT
		07	BLACK AND WHITE HALFTONE
		08	MULTI-COLOR
		09	PRESS MAINTENANCE
06	OFFSET PRESS	01	DUPLICATORS
		02	MULTI-COLOR HEAD
		03	WEB FEED
		04	FEEDER
		05	DELIVERY
		06	MAKEREADY
		07	BLACK AND WHITE HALFTONE
		08	MULTI-COLOR
		09	PRESS MAINTENANCE
07	COLD COMPOSITION	01	STRIKE ON
		02	PHOTO-LETTERING
08	COMPUTERIZED PHOTO-TYPESETTING	01	RECORDING
		02	DIRECT INPUT
		03	TTS TYPE A
		04	MAGNETIC TYPE
		05	TAPE EDITING
		06	MERGING SYSTEMS
		07	MAINTENANCE

TABLE T-1 (CONTINUED)

INSTRUCTIONAL DIVISION AND UNIT OUTLINE

GRAPHIC ARTS AND GRAPHIC DESIGN

CODE	DIVISION	CODE	UNIT
09	PASTE-UP	01	COMPREHENSIVE LAYOUT
		02	RULING
		03	CUTTING
		04	TONES
		05	COLOR SEPARATING
10	LITHO ART	01	OPAQUING
		02	RETOUCHING
		03	COLOR SEPARATING
		04	DOT ETCHING
		05	INTENSIFYING
		06	MASKING
11	CONTACTS	01	PAPER
		02	POSITIVES
		03	NEGATIVES
		04	REVERSALS
		05	INTENSIFYING
		06	HALFTONES
		07	COLOR SEPARATIONS
12	CAMERA	01	COPY PREPARATION
		02	PAPER
		03	LINE
		04	HALFTONES
		05	TINTS
		06	COLOR SEPARATIONS
		07	COLOR DIRECT
		08	COLOR INDIRECT
		09	COLOR FAKE
		10	COLOR KEYS
		11	DENSITOMETRY
13	STRIPPING	01	LAYOUTS
		02	IMPOSITION
		03	LINE
		04	HALFTONE
		05	TINTS
		06	STEP AND REPEAT
		07	COLOR
14	PLATE MAKING	01	PAPER
		02	PRESENSITIZED
		03	DIRECT IMAGE
		04	ALBUMIN
		05	WIPE-ON
		06	ELECTROSTATIC
		07	DEEP ETCH
		08	BIMETAL
		09	PHOTOCOMPOSING
15	BINDERY	01	CUTTING
		02	FOLDING

10	LITHO ART	01	OPAQUING
		02	RETOUCHING
		03	COLOR SEPARATING
		04	DOT ETCHING
		05	INTENSIFYING
		06	MASKING
11	CONTACTS	01	PAPER
		02	POSITIVES
		03	NEGATIVES
		04	REVERSALS
		05	INTENSIFYING
		06	HALFTONES
		07	COLOR SEPARATIONS
12	CAMERA	01	COPY PREPARATION
		02	PAPER
		03	LINE
		04	HALFTONES
		05	TINTS
		06	COLOR SEPARATIONS
		07	COLOR DIRECT
		08	COLOR INDIRECT
		09	COLOR FAKE
		10	COLOR KEYS
		11	DENSITOMETRY
13	STRIPPING	01	LAYOUTS
		02	IMPOSITION
		03	LINE
		04	HALFTONE
		05	TINTS
		06	STEP AND REPEAT
		07	COLOR
14	PLATE MAKING	01	PAPER
		02	PRESENSITIZED
		03	DIRECT IMAGE
		04	ALBUMIN
		05	WIPE-ON
		06	ELECTROSTATIC
		07	DEEP ETCH
		08	BIMETAL
		09	PHOTOCOMPOSING
15	BINDERY	01	CUTTING
		02	FOLDING
		03	SCORING
		04	PERFORATING
		05	COLLATING
		06	STITCHING
		07	DRILLING
		08	PADDING
		09	BINDING
		10	TRIMMING
		11	PACKAGING

TABLE T-1 (CONTINUED)

INSTRUCTIONAL DIVISION AND UNIT OUTLINE

GRAPHIC ARTS AND GRAPHIC DESIGN

CODE	DIVISION	CODE	UNIT
16	SILK SCREEN MAKING	01	TOOLS
		02	MATERIALS
		03	ASSEMBLY FRAME
		04	STRETCHING SILK
		05	TACKING SILK
		06	CLEANING SILK
		07	ATTACHING BASE
17	SILK SCREENING	01	PAPER
		02	TUSCHE AND GLUE
		03	LACQUER FILM
		04	AQUA FILM
		05	PHOTO FILM
		06	SINGLE COLOR
		07	MULTI-COLOR
		08	HALFTONE
		09	FLOCK
18	LAYOUT	01	PRELIMINARIES
		02	ROUGH LAYOUT
		03	COMPREHENSIVE
19	MECHANICAL ASSEMBLY	01	RULING
		02	PASTE-UP
		03	CROPPING
		04	SIZING
		05	KEYING
		06	OVERLAYS
20	LETTERING	01	CALLIGRAPHY
		02	SIGN
		03	HAND LETTERING
21	TYPOGRAPHY	01	SELECTION
		02	SPECIFICATION
		03	HOT TYPE
		04	COLD TYPE
22	MECHANICAL DRAWING	01	GEOMETRIC CONSTRUCTION
		02	ORTHOGRAPHIC
		03	ISOMETRIC
		04	PERSPECTIVE
23	DESIGN	01	PRODUCT
		02	THEATRICAL
24	ILLUSTRATION	01	TECHNICAL
		02	FASHION
		03	PRODUCT
		04	BOOK
		05	ARCHITECTURAL
25	DISPLAY	01	DESIGN
		02	CONSTRUCTION
		03	ASSEMBLY

		05	PHOTO FILM
		06	SINGLE COLOR
		07	MULTI-COLOR
		08	HALFTONE
		09	FLOCK
18	LAYOUT	01	PRELIMINARIES
		02	ROUGH LAYOUT
		03	COMPREHENSIVE
19	MECHANICAL ASSEMBLY	01	RULING
		02	PASTE-UP
		03	CROPPING
		04	SIZING
		05	KEYING
		06	OVERLAYS
20	LETTERING	01	CALLIGRAPHY
		02	SIGN
		03	HAND LETTERING
21	TYPOGRAPHY	01	SELECTION
		02	SPECIFICATION
		03	HOT TYPE
		04	COLD TYPE
22	MECHANICAL DRAWING	01	GEOMETRIC CONSTRUCTION
		02	ORTHOGRAPHIC
		03	ISOMETRIC
		04	PERSPECTIVE
23	DESIGN	01	PRODUCT
		02	THEATRICAL
24	ILLUSTRATION	01	TECHNICAL
		02	FASHION
		03	PRODUCT
		04	BOOK
		05	ARCHITECTURAL
25	DISPLAY	01	DESIGN
		02	CONSTRUCTION
		03	ASSEMBLY
26	SCULPTURE	01	WOOD
		02	PAPER
		03	METAL
		04	PLASTICS
		05	MISCELLANEOUS MATERIALS

TABLE T-1 (CONTINUED)

INSTRUCTIONAL DIVISION AND UNIT OUTLINE

GRAPHIC ARTS AND GRAPHIC DESIGN

CODE	DIVISION	CODE	UNIT
27	ADVERTISING	01	THEORY
		02	COPY WRITING
		03	TRAFFIC
		04	CHAIN OF COMMAND
		05	FEEDBACK EVALUATION
28	DRAWING	01	EQUIPMENT
		02	MEDIUMS
		03	TECHNIQUE
		04	ANATOMY
		05	STILL LIFE
		06	LANDSCAPE
29	PAINTING	01	EQUIPMENT
		02	MEDIUMS
		03	TECHNIQUE
30	RELATED MATH	01	FRACTIONS/DECIMALS
		02	ALGEBRA
		03	GEOMETRY
		04	PROPORTIONS
31	RELATED SCIENCE	01	ELEMENTS OF DESIGN
		02	COLOR
		03	OPTICS
		04	CHEMISTRY
32	RELATED ENGLISH	01	TERMINOLOGY
		02	PROOFREADING
		03	CORRESPONDENCE
33	OTHER	01	RUBBER STAMP MAKING
		02	LINOLEUM CUTTING
		03	ENGRAVING

TABLE T-2

TERMOB DIVISION AND UNIT OUTLINE

GRAPHIC ARTS AND GRAPHIC DESIGN

DOES THIS OUTLINE CONTAIN ALL TOPICS IN WHICH GRADUATES ACQUIRE JOB-ENTRY SKILLS: YES __ NO __

CODE	DIVISION	CODE	UNIT
01	LETTERPRESS COMPOSITION	01	HAND COMPOSITION
		02	LUDLOW
		03	INTERTYPE
		04	MONOTYPE KEYBOARD
		05	MONOTYPE CASTER
02	LETTERPRESS PREPARATION	01	MAKE-UP
03	LETTERPRESS PROOFING	01	TISSUE PROOF
		02	3 COLOR CUSTOMER'S PROOF
		03	REPRODUCTION PROOFS
04	LETTERPRESS OPERATION	01	PLATEN PRESS
		02	HEIDELBERG PLATEN
		03	HEIDELBERG CYLINDER PRESS
05	CAMERA	01	NEGATIVE
		02	POSITIVE REVERSAL
		03	HALFTONES
		04	DUOTONES
06	STRIPPING	01	HALFTONES
07	PLATE MAKING	01	3M "R" PLATE (PRESENSITIZED)
08	CUSTOMER PROOFING	01	SALT PRINT
		02	3M COLOR KEY
09	PRINTING	01	1250 MULTI
		02	CHIEF 17 PRESS
		03	SOLNA 125 PRESS
10	COLLATING AND BINDING	01	CUTTING
		02	FOLDING AND PACKAGING
		03	PERFORATING
		04	COLLATING
		05	STITCHING
11	SILK SCREEN	01	PAPER STENCIL
		02	PHOTO FILM
		03	TUSCHE AND GLUE
		04	AQUA FILM
12	PRODUCTION TECHNIQUES	01	TYPE SPECIFICATION/MARKUP
		02	MECHANICAL (ONE COLOR)
		03	MECHANICAL (TWO COLOR)
		04	MOUNT AND SCALE PHOTOGRAPHS
		05	DIAZO FILM
		06	PHOTOSTATS
13	CREATIVE PROCESSES	01	ROUGH LAYOUT FROM THUMBNAILS
		02	COMPREHENSIVES

		05	MONOTYPE CASTER
02	LETTERPRESS PREPARATION	01	MAKE-UP
03	LETTERPRESS PROOFING	01	TISSUE PROOF
		02	3 COLOR CUSTOMER'S PROOF
		03	REPRODUCTION PROOFS
04	LETTERPRESS OPERATION	01	PLATEN PRESS
		02	HEIDELBERG PLATEN
		03	HEIDELBERG CYLINDER PRESS
05	CAMERA	01	NEGATIVE
		02	POSITIVE REVERSAL
		03	HALFTONES
		04	DUOTONES
06	STRIPPING	01	HALFTONES
07	PLATE MAKING	01	3M "R" PLATE (PRESENSITIZED)
08	CUSTOMER PROOFING	01	SALT PRINT
		02	3M COLOR KEY
09	PRINTING	01	1250 MULTI
		02	CHIEF 17 PRESS
		03	SOLNA 125 PRESS
10	COLLATING AND BINDING	01	CUTTING
		02	FOLDING AND PACKAGING
		03	PERFORATING
		04	COLLATING
		05	STITCHING
11	SILK SCREEN	01	PAPER STENCIL
		02	PHOTO FILM
		03	TUSCHE AND GLUE
		04	AQUA FILM
12	PRODUCTION TECHNIQUES	01	TYPE SPECIFICATION/MARKUP
		02	MECHANICAL (ONE COLOR)
		03	MECHANICAL (TWO COLOR)
		04	MOUNT AND SCALE PHOTOGRAPHS
		05	DIAZO FILM
		06	PHOTOSTATS
13	CREATIVE PROCESSES	01	ROUGH LAYOUT FROM THUMBNAILS
		02	COMPREHENSIVES
		03	WASH DRAWING
		04	PICTORIAL DRAWING
		05	OIL PAINTING
		06	CHARCOAL
		07	ACRYLIC
		08	PASTELS
		09	AIRBRUSH

TERMINAL PERFORMANCE OBJECTIVES (TERMOBS)

and

REPORTING FORMS

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 01 LETTERPRESS COMPOSITION

UNIT 01 HAND COMPOSITION

TERMOB NO. 15-001

1.00 CONDITION

( ) 1.01 LAYOUT AND COPY
( ) 1.02 TYPE (ANY TEXT FACE)
( ) 1.03 COMPOSING STICK
( ) 1.04 STRING
( ) 1.05 SIDE FACE RULES

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 SET TYPE FOR TWO COLOR BOOK PAGE WITH RULED BORDERS HAVING MITERED CORNERS, ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 SET PICA WIDTH IN STICK
( ) 2.03 SET TYPE
( ) 2.04 MITER SIDE FACE RULES
( ) 2.05 MAKE UP FORM
( ) 2.06 BREAK FORM FOR COLOR
( ) 2.07 TAKE PROOF

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 TYPE MUST CONFORM TO LAYOUT TO SATISFACTION OF BOARD OF EXPERT RATERS. ALL STEPS TO BE COMPLETED WITHIN 3 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 CLAMP MUST BE TIGHT TO MAINTAIN PICA WIDTH
( ) 3.03 SPELLING AND PUNCTUATION MUST CONFORM TO COPY
( ) 3.04 CORNERS OF MITER SHOULD BUTT EVENLY
( ) 3.05 LEADING MUST BE EVEN THROUGHOUT JOB
( ) 3.06 COLOR BREAKUP MUST REGISTER IN PROOF
( ) 3.07 PROOF MUST CONFORM TO LAYOUT

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 01 LETTERPRESS COMPOSITION

UNIT 01 HAND COMPOSITION

TERMOB NO. 15-001

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 01 LETTERPRESS COMPOSITION

UNIT 02 LUDLOW

TERMOB NO. 15-002

1.00 CONDITION

( ) 1.01 LAYOUT WHICH CALLS FOR 18 PT. RULING AND 3 PICA COLUMNS
( ) 1.02 CROSS FULE MAT
( ) 1.03 LP STICK
( ) 1.04 LUDLOW MACHINE
( ) 1.05 18 PT. RULE LOCKS

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 SET STOCK 3 X 5 INVENTORY CARD WITH 18 PT. RULING AND 3 COLUMN WIDTHS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 ASSEMBLE MATS IN STICK
( ) 2.03 INSERT 18 PT. LOCKS
( ) 2.04 CAST LINES
( ) 2.05 MAKE UP FORM
( ) 2.06 TAKE PROOF

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 JOB MUST CONFORM TO LAYOUT ACCORDING TO STANDARDS SET BY BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 2 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 RULING MUST BE 18 PTS.
( ) 3.03 LOCKS MUST BE PLACED NEXT TO VERTICAL RULES
( ) 3.04 STICK MUST BE HELD FIRMLY WHILE CLAMPING
( ) 3.05 ALL ELEMENTS MUST BE PLACED TIGHTLY IN FORM
( ) 3.06 LINES MUST BE STRAIGHT AND EVENLY SPACED

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 01 LETTERPRESS COMPOSITION

UNIT 02 LUDLOW

TERMOB NO. 15-002

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____ 60

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 01 LETTERPRESS COMPOSITION

UNIT 03 INTERTYPE

TERMOB NO. 15-003

1.00 CONDITION

( ) 1.01 LAYOUT OF FLYER 8½ X 11" WITH 8 POINT AND 14 POINT TYPE
( ) 1.02 INTERTYPE MACHINE

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME
( ) 2.01 SET TYPE FOR FLYER WITH 42 PICA MEASURE ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 CHANGE MAGAZINE FROM PREVIOUS JOB
( ) 2.03 SET ASSEMBLY STICK FOR 14 POINT TYPE
( ) 2.04 SET LINE DELIVERY SLIDE
( ) 2.05 SET VICE JAWS
( ) 2.06 CHANGE LINER
( ) 2.07 SET TRIMMING KNIVES
( ) 2.08 SET EJECTOR BLADE
( ) 2.09 SET TYPE
( ) 2.10 CHANGE MAGAZINE FROM PREVIOUS TYPE FACE
( ) 2.11 SET ASSEMBLY STICK FOR 8 POINT TYPE
( ) 2.12 SET LINE DELIVERY SLIDE
( ) 2.13 SET VICE JAWS
( ) 2.14 CHANGE LINER
( ) 2.15 SET TRIMMING KNIVES
( ) 2.16 SET EJECTOR BLADE
( ) 2.17 SET TYPE

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME
( ) 3.01 TYPE SET TO THE APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 6 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 MAGAZINE TO BE 8 POINT - PROPER TYPE FACE
( ) 3.03 ASSEMBLY STICK SET AT 21 PICAS
( ) 3.04 LINE DELIVERY SLIDE SET AT 21 PICAS
( ) 3.05 VICE JAWS SET AT 21 PICAS
( ) 3.06 CORRECT LINER USED
( ) 3.07 TRIMMING KNIVES SET AT 8 POINTS
( ) 3.08 EJECTOR BLADE SET AT 20 PICAS
( ) 3.09 TYPE CONFORMS TO LAYOUT
( ) 3.10 MAGAZINE TO BE 14 POINT - PROPER TYPE FACE
( ) 3.11 ASSEMBLY STICK SET FOR 21 PICAS
( ) 3.12 LINE DELIVERY SLIDE SET AT 21 PICAS

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 SET TYPE FOR FLYER WITH 42 PICA MEASURE ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 CHANGE MAGAZINE FROM PREVIOUS JOB
( ) 2.03 SET ASSEMBLY STICK FOR 14 POINT TYPE
( ) 2.04 SET LINE DELIVERY SLIDE
( ) 2.05 SET VICE JAWS
( ) 2.06 CHANGE LINER
( ) 2.07 SET TRIMMING KNIVES
( ) 2.08 SET EJECTOR BLADE
( ) 2.09 SET TYPE
( ) 2.10 CHANGE MAGAZINE FROM PREVIOUS TYPE FACE
( ) 2.11 SET ASSEMBLY STICK FOR 8 POINT TYPE
( ) 2.12 SET LINE DELIVERY SLIDE
( ) 2.13 SET VICE JAWS
( ) 2.14 CHANGE LINER
( ) 2.15 SET TRIMMING KNIVES
( ) 2.16 SET EJECTOR BLADE
( ) 2.17 SET TYPE

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 TYPE SET TO THE APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 6 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 MAGAZINE TO BE 8 POINT - PROPER TYPE FACE
( ) 3.03 ASSEMBLY STICK SET AT 21 PICAS
( ) 3.04 LINE DELIVERY SLIDE SET AT 21 PICAS
( ) 3.05 VICE JAWS SET AT 21 PICAS
( ) 3.06 CORRECT LINER USED
( ) 3.07 TRIMMING KNIVES SET AT 8 POINTS
( ) 3.08 EJECTOR BLADE SET AT 20 PICAS
( ) 3.09 TYPE CONFORMS TO LAYOUT
( ) 3.10 MAGAZINE TO BE 14 POINT - PROPER TYPE FACE
( ) 3.11 ASSEMBLY STICK SET FOR 21 PICAS
( ) 3.12 LINE DELIVERY SLIDE SET AT 21 PICAS
( ) 3.13 VICE JAWS SET AT 21 PICAS
( ) 3.14 CORRECT LINER USED
( ) 3.15 TRIMMING KNIVES SET AT 14 POINTS
( ) 3.16 EJECTOR BLADE SET AT 20 PICAS
( ) 3.17 TYPE CONFORMS TO LAYOUT

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 01 LETTERPRESS COMPOSITION

UNIT 03 INTERTYPE

TERMOB NO. 15-003

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 01 LETTERPRESS COMPOSITION

UNIT 03 INTERTYPE

TERMOB NO. 15-004

1.00 CONDITION

( ) 1.01 LAYOUT OF FORM LETTER 8½ X 11" WITH FULL PAGE OF 12 POINT TYPE (ANY TEXT FACE)
( ) 1.02 INTERTYPE MACHINE

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 SET TYPE FOR FORM LETTER WITH 42 PICA MEASURE ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 CHANGE MAGAZINE FROM PREVIOUS JOB
( ) 2.03 SET ASSEMBLY STICK
( ) 2.04 SET LINE DELIVERY SLIDE
( ) 2.05 SET VICE JAWS
( ) 2.06 CHANGE LINER
( ) 2.07 SET TRIMMING KNIVES
( ) 2.08 SET EJECTOR BLADE
( ) 2.09 SET TYPE

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 TYPE MUST BE FULLY FORMED AND MUST CONFORM TO COPY TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 4 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 MAGAZINE TO BE 12 POINT - PROPER TYPE FACE
( ) 3.03 ASSEMBLY STICK MUST BE SET AT 21 PICAS
( ) 3.04 LINE DELIVERY SLIDE MUST BE SET AT 21 PICAS
( ) 3.05 VICE JAWS MUST BE SET AT 21 PICAS
( ) 3.06 9 PICA LINES MUST BE USED
( ) 3.07 TRIMMING KNIVES MUST BE SET AT 12 POINTS
( ) 3.08 EJECTOR BLADE MUST BE SET AT 20 PICAS
( ) 3.09 TYPE MUST CONFORM TO COPY

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 01 LETTERPRESS COMPOSITION

UNIT 03 INTERTYPE

TERMOB NO. 15-004

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 01 LETTERPRESS COMPOSITION

UNIT 04 MONOTYPE KEYBOARD

TERMOB NO. 15-005

1.00 CONDITION

( ) 1.01 LAYOUT OF FORM LETTER WITH FULL PAGE OF TYPE SET 12/12
( ) 1.02 MONOTYPE KEYBOARD

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 SET TYPE FOR FORM LETTER WITH 42 PICA MEASURE ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 CHANGE KEYBOARD BARS FOR 12/12
( ) 2.03 CHANGE SPACE CYLINDER
( ) 2.04 SET TYPE
( ) 2.05 REMOVE TAPE
( ) 2.06 MARK TAPE FOR CASTING

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 JOB MUST CONFORM TO LAYOUT ACCORDING TO STANDARDS SET BY BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1 HOUR WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 CORRECT TYPE SIZE MUST BE USED
( ) 3.03 CORRECT TYPE SIZE MUST BE USED
( ) 3.04 TYPE MUST CONFORM TO COPY
( ) 3.05 TAPE MUST BE FREE OF RIPS AND FOLDS
( ) 3.06 TYPE SIZE MUST BE NOTED ON TAPE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 01 LETTERPRESS COMPOSITION

UNIT 04 MONOTYPE KEYBOARD

TERMOB NO. 15-005

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 01 LETTERPRESS COMPOSITION

UNIT 04 MONOTYPE KEYBOARD

TERMOB NO. 15-006

1.00 CONDITION

( ) 1.01 LAYOUT OF FLYER WITH 1/2 PAGE OF COPY WITH TYPE SET 12/12
( ) 1.02 MONOTYPE KEYBOARD

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 SET TYPE FOR FLYER WITH 1/2 PAGE OF COPY WITH 42 PICA MEASURE ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 CHANGE KEYBOARD BARS FOR 12/12
( ) 2.03 CHANGE SPACE CYLINDER
( ) 2.04 SET TYPE
( ) 2.05 REMOVE TAPE
( ) 2.06 MARK TYPE FOR CASTING

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 JOB MUST CONFORM TO LAYOUT ACCORDING TO STANDARDS SET BY BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1 HOUR WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 CORRECT TYPE SIZE MUST BE USED
( ) 3.03 CORRECT TYPE SIZE MUST BE USED
( ) 3.04 TYPE MUST CONFORM TO COPY
( ) 3.05 TAPE MUST BE FREE OF RIPS AND FOLDS
( ) 3.06 TYPE SIZE MUST BE NOTED ON TAPE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 01 LETTERPRESS COMPOSITION

UNIT 04 MONOTYPE KEYBOARD

TERMOB NO. 15-006

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 01 LETTERPRESS COMPOSITION

UNIT 05 MONOTYPE CASTER

TERMOB NO. 15-007

1.00 CONDITION

( ) 1.01 TAPE FROM KEYBOARD WITH TYPE SPECIFICATIONS
( ) 1.02 12 POINT MOLD
( ) 1.03 12 POINT WEDGES
( ) 1.04 MONOTYPE CASTER

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME
( ) 2.01 CAST 12 POINT TYPE ON 42 PICA MEASURE ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INSERT TAPE
( ) 2.03 CHANGE MOLD TO 12 POINT
( ) 2.04 INSERT 12 POINT WEDGES
( ) 2.05 SET MACHINE FOR 42 PICA MEASURE
( ) 2.06 ALIGN CAP M
( ) 2.07 CAST TYPE

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME
( ) 3.01 TYPE MUST BE FULL FORMED AND SHARP TO THE APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1 HOUR WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 TAPE MUST BE INSERTED WITHOUT TEARING
( ) 3.03 CORRECT POINT SIZE MUST BE USED
( ) 3.04 CORRECT POINT SIZE MUST BE USED
( ) 3.05 MACHINE MUST BE SET TO CORRECT MEASURE
( ) 3.06 CAP M MUST BE ALIGNED CORRECTLY
( ) 3.07 TYPE MUST BE FULLY FORMED AND SHARP

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 01 LETTERPRESS COMPOSITION

UNIT 05 MONOTYPE CASTER

TERMOB NO. 15-007

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 02 LETTERPRESS PREPARATION

UNIT 01 MAKE-UP

TERMOB NO. 15-008

1.00 CONDITION

( ) 1.01 LAYOUT OF PROGRAM WITH BUTTED RULES, MITERED RULES, INITIAL AND CUT
( ) 1.02 TYPE
( ) 1.03 INITIAL
( ) 1.04 SPACING MATERIAL
( ) 1.05 GALLEY
( ) 1.06 RULES
( ) 1.07 CUT
( ) 1.08 STOCK
( ) 1.09 PROOF-PRESS

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MAKE UP FORM FOR PROGRAM HAVING BUTTED RULES, MITERED RULES, INITIAL AND CUT ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 CUT MITERED RULES
( ) 2.03 CUT INITIAL LETTER INTO BODY COPY
( ) 2.04 SPACE BODY COPY
( ) 2.05 ADD BUTTED RULES
( ) 2.06 INSERT CUT
( ) 2.07 TAKE PROOF

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PROOF OF FORM MUST CONFORM TO LAYOUT TO THE SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 3 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 NO SPACE AT CORNERS
( ) 3.03 INITIAL MUST BE STRAIGHT
( ) 3.04 LEADING MUST BE EVEN
( ) 3.05 NO SPACE LEFT AT ENDS OF RULES
( ) 3.06 CUT MUST FIT TIGHTLY INTO FORM
( ) 3.07 PROOF MUST CONFORM TO LAYOUT

( ) 1.05 LAYOUT AND COPY OF 8½ X 11" LETTERHEAD

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 02 LETTERPRESS PREPARATION

USOE CODE NO(S) _____

UNIT 01 MAKE-UP

TERMOB NO. 15-008

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 03 LETTERPRESS PROOFING

UNIT 01 TISSUE PROOF

TERMOB NO. 15-009

1.00 CONDITION

( ) 1.01 PROOF PRESS (VANDER COOK)
( ) 1.02 TISSUE
( ) 1.03 TYPE FORMS
( ) 1.04 LAYOUT AND COPY

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 TAKE PROOF OF 3 COLOR FLYER 8½ X 11" ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INSERT FORMS IN PRESS
( ) 2.03 TAKE PROOFS OF FORMS
( ) 2.04 LAMINATE 3 PROOFS

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PROOF MUST CONFORM TO LAYOUT TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1 HOUR WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 FORMS MUST BE SECURED IN PRESS
( ) 3.03 ALL FORMS ARE TO BE INKED IN BLACK
( ) 3.04 PROOF MUST CONFORM TO LAYOUT

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 03 LETTERPRESS PROOFING

UNIT 01 TISSUE PROOF

TERMOB NO. 15-009

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 03 LETTERPRESS

UNIT 02 PROOFING 3 COLOR CUSTOMER's PROOF

TERMOB NO. 15-010

1.00 CONDITION

( ) 1.01 PROOF PRESS (VANDER COOK)
( ) 1.02 STOCK
( ) 1.03 TYPE FORMS
( ) 1.04 LAYOUT AND COPY OF 8½ X 11" FLYER

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 TAKE 3 COLOR CUSTOMER PROOF OF FLYER ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INK PRESS
( ) 2.03 INSERT FIRST FORM IN PRESS
( ) 2.04 TAKE PROOF
( ) 2.05 WASH UP PRESS
( ) 2.06 INK PRESS FOR SECOND COLOR
( ) 2.07 CHANGE FORM
( ) 2.08 TAKE PROOF OF SECOND COLOR
( ) 2.09 WASH UP PRESS
( ) 2.10 INK PRESS FOR THIRD COLOR
( ) 2.11 CHANGE FORM
( ) 2.12 TAKE PROOF OF THIRD COLOR

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PROOF MUST CONFORM TO LAYOUT. ALL COLORS MUST BE PROOFED ON SAME SHEET TO THE APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 2 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 INK MUST BE EVENLY DISTRIBUTED OVER ROLLERS AND FORM
( ) 3.03 FORM MUST BE PROPERLY SECURED IN PRESS
( ) 3.04 PROOF MUST CONFORM TO COPY
( ) 3.05 NO TRACE OF COLOR ON PRESS AFTER WASHUP
( ) 3.06 INK MUST BE EVENLY DISTRIBUTED OVER ROLLERS AND FORM
( ) 3.07 NEW FORM MUST BE PROPERLY SECURED IN PRESS
( ) 3.08 SECOND COLOR MUST BE IN REGISTER
( ) 3.09 NO TRACE OF COLOR ON PRESS AFTER WASHUP
( ) 3.10 INK MUST BE EVENLY DISTRIBUTED OVER ROLLERS AND FORM
( ) 3.11 NEW FORM MUST BE PROPERLY SECURED IN PRESS
( ) 3.12 THIRD COLOR MUST BE IN REGISTER WITH FIRST TWO COLORS, PROOF MUST CONFORM TO LAYOUT

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 03 LETTERPRESS PROOFING

UNIT 02 3 COLOR CUSTOMER'S PROOF

TERMOB NO. 15-010

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 03 LETTERPRESS PROOFING

UNIT 03 REPRODUCTION PROOFS

TERMOB NO. 15-011

1.00 CONDITION

( ) 1.01 PROOF PRESS
( ) 1.02 CLAY COATED STOCK
( ) 1.03 TYPE FORMS
( ) 1.04 LAYOUT OF FOLDER OPEN SIZE 8½ X 11", ONE COLOR

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME
( ) 2.01 TAKE REPRODUCTION PROOFS OF FOLDER ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INSERT FORMS IN PRESS
( ) 2.03 INK PRESS
( ) 2.04 TAKE PROOF

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME
( ) 3.01 PROOF MUST CONFORM TO COPY TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 45 MINUTES WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 FORM MUST BE PROPERLY SECURED IN PRESS
( ) 3.03 INK MUST BE EVENLY DISTRIBUTED OVER ROLLERS AND FORM
( ) 3.04 PROOF MUST BE CLEAR AND SHARP. ALL TYPE MUST BE OF EVEN WEIGHT. PROOF MUST BE FREE OF SMEARS AND OF FINGERPRINTS.

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 03 LETTERPRESS PROOFING

USOE CODE NO(S) _____

UNIT 03 REPRODUCTION PROOFS

TERMOB NO. 15-011

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 03 LETTERPRESS PROOFING

UNIT 03 REPRODUCTION PROOFS

TERMOB NO. 15-012

1.00 CONDITION

( ) 1.01 PROOF PRESS
( ) 1.02 CLAY COATED STOCK
( ) 1.03 TYPE FORMS
( ) 1.04 LAYOUT AND COPY OF ONE COLOR BOOK PAGE

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 TAKE REPRODUCTION PROOFS OF BOOK PAGE ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INSERT FORMS IN PRESS
( ) 2.03 INK PRESS
( ) 2.04 TAKE PROOF

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PROOF MUST CONFORM TO COPY TO THE APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 45 MINUTES WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 FORM MUST BE PROPERLY SECURED IN PRESS
( ) 3.03 INK MUST BE EVENLY DISTRIBUTED OVER ROLLERS AND FORMS
( ) 3.04 PROOF MUST BE CLEAR AND SHARP. ALL TYPE MUST BE OF EVEN WEIGHT. PROOF MUST BE FREE OF SMEARS AND OF FINGERPRINTS.

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 03 LETTERPRESS PROOFING

USOE CODE NO(S) _____

UNIT 03 REPRODUCTION PROOFS

TERMOB NO. 15-012

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MESOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 04 LETTERPRESS OPERATION

UNIT 01 PLATEN PRESS

TERMOB NO. 15-013

1.00 CONDITION

( ) 1.01 PLATEN PRESS
( ) 1.02 STOCK
( ) 1.03 PACKING MATERIAL
( ) 1.04 GAUGES
( ) 1.05 PERFER AND PERFER BASE
( ) 1.06 TYPE FORM
( ) 1.07 LAYOUT AND COPY OF DANCE TICKET WITH SPECIFICATIONS FOR PERFORATION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 PRINT 500 COPIES OF A ONE COLOR DANCE TICKET WITH PERFORATION (2 1/4 X 3 3/4") ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INK PRESS
( ) 2.03 INSERT FORM IN PRESS
( ) 2.04 CHANGE PACKING
( ) 2.05 PULL PROOF ON PACKING
( ) 2.06 CENTER JOB ON STOCK
( ) 2.07 INSERT GAUGES
( ) 2.08 PULL PROOF ON STOCK
( ) 2.09 MAKE ADJUSTMENTS
( ) 2.10 INSERT PERFER BASE
( ) 2.11 RUN JOB

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 FINISHED JOB MUST CONFORM TO LAYOUT TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1 HOUR WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 INK MUST BE EVENLY DISTRIBUTED OVER ROLLERS
( ) 3.03 FORM MUST BE PROPERLY SECURED IN PRESS
( ) 3.04 PACKING MUST BE MEASURED TO INSURE PROPER DEPTH
( ) 3.05 PACKING MUST PRODUCE CLEAR PROOF
( ) 3.06 BOTTOM EDGE OF FORM MUST BE PARALLEL WITH BOTTOM EDGE OF STOCK
( ) 3.07 GAUGES MUST BE TIGHT AND SQUARE
( ) 3.08 IMAGE MUST BE SQUARE ON STOCK
( ) 3.09 STOCK AND FORM SHOULD BE REALIGNED IF ANY

( ) 1.04 GAUGES
( ) 1.05 PERFER AND PERFER BASE
( ) 1.06 TYPE FORM
( ) 1.07 LAYOUT AND COPY OF DANCE TICKET WITH SPECIFICATIONS FOR PERFORATION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 PRINT 500 COPIES OF A ONE COLOR DANCE TICKET WITH PERFORATION (2 1/4 X 3 3/4") ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INK PRESS
( ) 2.03 INSERT FORM IN PRESS
( ) 2.04 CHANGE PACKING
( ) 2.05 PULL PROOF ON PACKING
( ) 2.06 CENTER JOB ON STOCK
( ) 2.07 INSERT GAUGES
( ) 2.08 PULL PROOF ON STOCK
( ) 2.09 MAKE ADJUSTMENTS
( ) 2.10 INSERT PERFER BASE
( ) 2.11 RUN JOB

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 FINISHED JOB MUST CONFORM TO LAYOUT TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1 HOUR WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 INK MUST BE EVENLY DISTRIBUTED OVER ROLLERS
( ) 3.03 FORM MUST BE PROPERLY SECURED IN PRESS
( ) 3.04 PACKING MUST BE MEASURED TO INSURE PROPER DEPTH
( ) 3.05 PACKING MUST PRODUCE CLEAR PROOF
( ) 3.06 BOTTOM EDGE OF FORM MUST BE PARALLEL WITH BOTTOM EDGE OF STOCK
( ) 3.07 GAUGES MUST BE TIGHT AND SQUARE
( ) 3.08 IMAGE MUST BE SQUARE ON STOCK
( ) 3.09 STOCK AND FORM SHOULD BE REALIGNED IF ANY DISCREPANCY IS EVIDENT IN ALIGNMENT
( ) 3.10 PERFORATOR MUST HIT BASE SQUARELY
( ) 3.11 TICKETS SHOULD BE SPREAD TO PREVENT OFFSET

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 04 LETTERPRESS OPERATION

MISOE CODE NO(S) _____

UNIT 01 PLATEN PRESS

TERMOB NO. 15-013

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____ 84

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 04 LETTERPRESS OPERATION

UNIT 02 HEIDELBERG PLATEN

TERMOB NO. 15-014

1.00 CONDITION

( ) 1.01 HEIDELBERG PLATEN PRESS
( ) 1.02 STOCK
( ) 1.03 PACKING MATERIAL
( ) 1.04 TYPE FORM
( ) 1.05 LAYOUT AND COPY OF 8½ X 11" LETTERHEAD

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME
( ) 2.01 PRINT 500 8½ X 11" LETTERHEADS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INK PRESS
( ) 2.03 INSERT FORM IN PRESS
( ) 2.04 CHECK PACKING
( ) 2.05 SET PRESS FOR STOCK SIZE
( ) 2.06 LOAD FEEDER
( ) 2.07 PULL PROOF ON STOCK
( ) 2.08 SET DELIVERY
( ) 2.09 CENTER JOB
( ) 2.10 MAKE ADJUSTMENTS
( ) 2.11 RUN JOB

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME
( ) 3.01 FINISHED JOB MUST CONFORM TO LAYOUT TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 2 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY

( ) 3.02 INK MUST BE EVENLY DISTRIBUTED OVER ROLLERS AND FORM
( ) 3.03 FORM MUST BE PROPERLY SECURED IN PRESS
( ) 3.04 PACKING MUST BE SET SO AS TO RENDER PROPER IMPRESSION. QUALITY OF IMPRESSION TO BE JUDGED AS SATISFACTORY OR UNSATISFACTORY BY BOARD OF EXPERT RATERS.
( ) 3.05 STOCK MUST BE ALIGNED WITH CENTER GUIDE
( ) 3.06 SIDE GUIDES MUST BE SET SO AS TO ALLOW FREE FLOW OF PAPER
( ) 3.07 PROOF MUST BE CLEAR AND HAVE EVEN DISTRIBUTION OF INK. IMPRESSION MUST BE EVEN AND SATISFACTORY TO BOARD OF EXPERT RATERS
( ) 3.08 DELIVERY MUST BE SET SO THAT PAPER STACKS PROPERLY
( ) 3.09 STOCK MUST RUN SQUARELY IN PRESS

( ) 1.05 LAYOUT AND COPY OF 8½ X 11" LETTERHEAD

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 PRINT 500 8½ X 11" LETTERHEADS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INK PRESS
( ) 2.03 INSERT FORM IN PRESS
( ) 2.04 CHECK PACKING
( ) 2.05 SET PRESS FOR STOCK SIZE
( ) 2.06 LOAD FEEDER
( ) 2.07 PULL PROOF ON STOCK
( ) 2.08 SET DELIVERY
( ) 2.09 CENTER JOB
( ) 2.10 MAKE ADJUSTMENTS
( ) 2.11 RUN JOB

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 FINISHED JOB MUST CONFORM TO LAYOUT TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 2 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY

( ) 3.02 INK MUST BE EVENLY DISTRIBUTED OVER ROLLERS AND FORM
( ) 3.03 FORM MUST BE PROPERLY SECURED IN PRESS
( ) 3.04 PACKING MUST BE SET SO AS TO RENDER PROPER IMPRESSION. QUALITY OF IMPRESSION TO BE JUDGED AS SATISFACTORY OR UNSATISFACTORY BY BOARD OF EXPERT RATERS.
( ) 3.05 STOCK MUST BE ALIGNED WITH CENTER GUIDE
( ) 3.06 SIDE GUIDES MUST BE SET SO AS TO ALLOW FREE FLOW OF PAPER
( ) 3.07 PROOF MUST BE CLEAR AND HAVE EVEN DISTRIBUTION OF INK. IMPRESSION MUST BE EVEN AND SATISFACTORY TO BOARD OF EXPERT RATERS
( ) 3.08 DELIVERY MUST BE SET SO THAT PAPER STACKS PROPERLY
( ) 3.09 STOCK MUST RUN SQUARELY IN PRESS
( ) 3.10 STOCK AND FORM MUST BE REALIGNED IF ANY DISCREPANCY IS EVIDENT IN ALIGNMENT
( ) 3.11 PRINTED STOCK MUST BE SPREAD OUT TO PREVENT OFFSET

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN
DIVISION 04 LETTERPRESS OPERATION
USOE CODE NO(S) _____
UNIT 02 HEIDELBERG PLATEN
TERMOB NO. 15-014

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 04 LETTERPRESS OPERATION

UNIT 02 HEIDELBERG PLATEN

TERMOB NO. 15-015

1.00 CONDITION

( ) 1.01 HEIDELBERG PLATEN PRESS
( ) 1.02 STOCK
( ) 1.03 PACKING MATERIAL
( ) 1.04 TYPE FORM
( ) 1.05 LAYOUT AND COPY OF TWO COLOR BOOK PAGE WITH HALFTONE

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 PRINT 500 TWO COLOR BOOK PAGES WITH HALFTONE ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INK PRESS FOR FIRST COLOR
( ) 2.03 INSERT FORM IN PRESS
( ) 2.04 CHECK PACKING
( ) 2.05 SET PRESS FOR STOCK SIZE
( ) 2.06 LOAD FEEDER
( ) 2.07 PULL PROOF ON STOCK
( ) 2.08 SET DELIVERY
( ) 2.09 CENTER JOB
( ) 2.10 MAKE ADJUSTMENTS
( ) 2.11 RUN FIRST COLOR
( ) 2.12 WASH PRESS
( ) 2.13 INK PRESS FOR SECOND COLOR
( ) 2.14 INSERT FORM IN PRESS
( ) 2.15 CHANGE PACKING
( ) 2.16 LOAD FEEDER
( ) 2.17 PULL PROOF ON STOCK
( ) 2.18 SET DELIVERY
( ) 2.19 CENTER JOB
( ) 2.20 MAKE ADJUSTMENTS
( ) 2.21 RUN SECOND COLOR

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 04 LETTERPRESS OPERATION

USOE CODE NO(S) _____

UNIT 02 HEIDELBERG PLATEN

TERMOB NO. 15-015

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 04 LETTERPRESS OPERATION

UNIT 02 HEIDELBERG PLATEN

TERMOB NO. 15-015 CONTINUED

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 BOOK PAGES PRINTED TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 4 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 INK MUST BE EVENLY DISTRIBUTED OVER ROLLERS AND FORM
( ) 3.03 FORM MUST BE PROPERLY SECURED IN PRESS
( ) 3.04 PACKING MUST BE SET SO AS TO RENDER PROPER IMPRESSION
( ) 3.05 STOCK MUST BE ALIGNED WITH CENTER GUIDE
( ) 3.06 SIDE GUIDES MUST BE SET SO AS TO ALLOW FREE FLOW OF PAPER
( ) 3.07 PROOF MUST BE CLEAN AND HAVE EVEN DISTRIBUTION OF INK
( ) 3.08 DELIVERY MUST BE SET SO THAT STOCK STACKS PROPERLY
( ) 3.09 STOCK MUST RUN SQUARELY IN PRESS
( ) 3.10 STOCK AND FORM MUST BE REALIGNED IF ANY DISCREPANCY IS EVIDENT IN ALIGNMENT
( ) 3.11 PRINTED STOCK MUST BE SPREAD OUT TO PREVENT OFFSET
( ) 3.12 NO TRACE OF INK ON PRESS
( ) 3.13 INK MUST BE EVENLY DISTRIBUTED OVER ROLLERS AND FORM
( ) 3.14 FORM MUST BE PROPERLY SECURED IN PRESS
( ) 3.15 PACKING MUST BE SET SO AS TO RENDER PROPER IMPRESSION
( ) 3.16 STOCK MUST BE ALIGNED WITH CENTER GUIDE
( ) 3.17 PROOF MUST BE CLEAR AND IN REGISTER WITH FIRST COLOR
( ) 3.18 DELIVERY MUST BE SET SO THAT STOCK STACKS PROPERLY
( ) 3.19 STOCK MUST RUN SQUARELY IN PRESS
( ) 3.20 STOCK AND FORM MUST BE REALIGNED IF ANY DISCREPANCY IS EVIDENT IN ALIGNMENT
( ) 3.21 COLORS MUST BE IN REGISTER, PRINTED STOCK MUST BE SPREAD OUT TO PREVENT OFFSET

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 04 LETTERPRESS OPERATION

UNIT 02 HEIDELBERG PLATEN

TERMOB NO. 15-015 CONTINUED

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 04 LETTERPRESS OPERATION

UNIT 03 HEIDELBERG CYLINDER PRESS

TERMOB NO. 15-016

1.00 CONDITION

( ) 1.01 HEIDELBERG CYLINDER PRESS
( ) 1.02 STOCK
( ) 1.03 PACKING MATERIAL
( ) 1.04 TYPE FORMS
( ) 1.04 LAYOUT AND COPY OF TWO COLOR, THREE PAGE, FOLD OUT BROCHURE, TO PRINT ONE SIDE

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 PRINT 500 COPIES OF TWO COLOR, THREE PAGE, FOLD OUT BROCHURE, TO PRINT ONE SIDE, ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INK PRESS
( ) 2.03 INSERT FORM INTO PRESS FOR FIRST COLOR
( ) 2.04 CHANGE PACKING
( ) 2.05 SET FEEDER FOR STOCK SIZE
( ) 2.06 LOAD FEEDER WITH STOCK
( ) 2.07 INK FORM
( ) 2.08 PULL PROOF
( ) 2.09 CENTER JOB
( ) 2.10 ADJUST SIDE GUIDE
( ) 2.11 SET DELIVERY
( ) 2.12 CENTER JOB
( ) 2.13 MAKE ADJUSTMENTS
( ) 2.14 ADJUST POWDER SPRAY
( ) 2.15 RUN FIRST COLOR
( ) 2.16 WASH UP PRESS
( ) 2.17 INK PRESS
( ) 2.18 INSERT FORM INTO PRESS
( ) 2.19 CHANGE PACKING
( ) 2.20 LOAD FEEDER WITH STOCK
( ) 2.21 INK FORM
( ) 2.22 PULL PROOF
( ) 2.23 CENTER JOB
( ) 2.24 ADJUST SIDE GUIDES
( ) 2.25 RUN SECOND COLOR
( ) 2.26 WASH UP PRESS

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 04 LETTERPRESS OPERATION

UNIT 03 HEIDELBERG CYLINDER PRESS

TERMOB NO. 15-016 CONTINUED

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 COPIES PRINTED TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 5 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 INK MUST BE EVENLY DISTRIBUTEL OVER ROLLERS
( ) 3.03 BED MUST BE CLEAN BEFORE FORM IS SECURED
( ) 3.04 PACKING MUST BE TIGHT AND FREE OF RIPPLES
( ) 3.05 FEEDER MUST BE SET PROPERLY
( ) 3.06 STOCK MUST BE PROPERLY AIRED OUT
( ) 3.07 PROPER AMOUNT OF INK MUST BE DISTRIBUTED OVER ENTIRE FORM
( ) 3.08 PROOF MUST CONFORM TO LAYOUT
( ) 3.09 FORM AND STOCK MUST BE ALIGNED
( ) 3.10 SIDE GUIDE MUST BE ADJUSTED SO THAT A MINIMUM OF MOVEMENT OCCURS IN SHEET
( ) 3.11 DELIVERY MUST BE SET SO AS TO ALLOW SHEETS TO FLOAT DOWN WITHOUT INTERFERENCE
( ) 3.12 FORM AND STOCK MUST BE ALIGNED
( ) 3.13 MALADJUSTMENTS MUST BE CORRECTED
( ) 3.14 POWDER SPRAY MUST EVENLY COVER PRINTED AREAS AND MUST NOT BUILD UP UNEVENLY
( ) 3.15 ENTIRE FORM MUST BE PRINTED WITH EVEN DENSITY
( ) 3.16 NO TRACE OF INK ON PRESS
( ) 3.17 INK MUST BE EVENLY DISTRIBUTED OVER ROLLERS
( ) 3.18 BED MUST BE CLEAN BEFORE FORM IS INSERTED
( ) 3.19 PACKING MUST BE TIGHT AND FREE OF RIPPLES
( ) 3.20 STOCK MUST BE PROPERLY AIRED OUT
( ) 3.21 INK MUST BE EVENLY DISTRIBUTED OVER ENTIRE FORM
( ) 3.22 PROOF MUST CONFORM TO COPY
( ) 3.23 FORM AND STOCK MUST BE ALIGNED
( ) 3.24 SIDE GUIDES MUST BE SET SO THAT A MINIMUM OF MOVEMENT OCCURS IN SHEET
( ) 3.25 COLORS MUST BE IN REGISTER - NO OFFSET
( ) 3.26 NO TRACE OF INK ON PRESS

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 04 LETTERPRESS OPERATION

MISOE CODE NO(S) _____

UNIT 03 HEIDELBERG CYLINDER PRESS

TERMOB NO. 15-016

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN
USOE CODE NO(S) _____

DIVISION 04 LETTERPRESS OPERATION
UNIT 03 HEIDELBERG CYLINDER PRESS
TERMOB NO. 15-016 CONTINUED

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 04 LETTERPRESS OPERATION

UNIT 03 HEIDELBERG CYLINDER PRESS

TERMOB NO. 15-017

1.00 CONDITION

( ) 1.01 HEIDELBERG CYLINDER PRESS
( ) 1.02 STOCK
( ) 1.03 PACKING MATERIAL
( ) 1.04 TYPE FORMS
( ) 1.05 LAYOUT AND COPY OF 4 PAGE BROCHURE WITH HALFTONE ILLUSTRATIONS

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 PRINT 500 COPIES OF 4 PAGE BROCHURE ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INK PRESS
( ) 2.03 INSERT FORM INTO PRESS
( ) 2.04 CHANGE PACKING
( ) 2.05 SET FEEDER FOR STOCK SIZE
( ) 2.06 LOAD FEEDER WITH STOCK
( ) 2.07 INK FORM
( ) 2.08 PULL PROOF
( ) 2.09 CENTER JOB
( ) 2.10 ADJUST SIDE GUIDES
( ) 2.11 SET DELIVERY
( ) 2.12 CENTER JOB
( ) 2.13 MAKE ADJUSTMENTS
( ) 2.14 ADJUST POWDER SPRAY
( ) 2.15 RUN JOB

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 FINISHED JOB MUST CONFORM TO LAYOUT TO SATISFACTION OF BOARD OF EXPERT RATERS. ALL STEPS TO BE COMPLETED WITHIN 3 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 INK MUST BE EVENLY DISTRIBUTED OVER ROLLERS
( ) 3.03 BED MUST BE CLEAN BEFORE FORM IS INSERTED
( ) 3.04 PACKING MUST BE TIGHT AND FREE OF RIPPLES
( ) 3.05 FEEDER MUST BE SET PROPERLY
( ) 3.06 STOCK MUST BE PROPERLY AIRED OUT
( ) 3.07 PROPER AMOUNT OF INK MUST BE DISTRIBUTED OVER ENTIRE FORM
( ) 3.08 PROOF MUST CONFORM TO LAYOUT
( ) 3.09 FORM AND STOCK MUST BE ALIGNED
( ) 3.10 SIDE GUIDES MUST BE ADJUSTED SO THAT A MINIMUM OF MOVEMENT OCCURS IN SHEET
( ) 3.11 DELIVERY MUST BE SET SO AS TO ALLOW SHEETS TO FLOAT

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 PRINT 500 COPIES OF 4 PAGE BROCHURE ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INK PRESS
( ) 2.03 INSERT FORM INTO PRESS
( ) 2.04 CHANGE PACKING
( ) 2.05 SET FEEDER FOR STOCK SIZE
( ) 2.06 LOAD FEEDER WITH STOCK
( ) 2.07 INK FORM
( ) 2.08 PULL PROOF
( ) 2.09 CENTER JOB
( ) 2.10 ADJUST SIDE GUIDES
( ) 2.11 SET DELIVERY
( ) 2.12 CENTER JOB
( ) 2.13 MAKE ADJUSTMENTS
( ) 2.14 ADJUST POWDER SPRAY
( ) 2.15 RUN JOB

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 FINISHED JOB MUST CONFORM TO LAYOUT TO SATISFACTION OF BOARD OF EXPERT RATERS. ALL STEPS TO BE COMPLETED WITHIN 3 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 INK MUST BE EVENLY DISTRIBUTED OVER ROLLERS
( ) 3.03 BED MUST BE CLEAN BEFORE FORM IS INSERTED
( ) 3.04 PACKING MUST BE TIGHT AND FREE OF RIPPLES
( ) 3.05 FEEDER MUST BE SET PROPERLY
( ) 3.06 STOCK MUST BE PROPERLY AIRED OUT
( ) 3.07 PROPER AMOUNT OF INK MUST BE DISTRIBUTED OVER ENTIRE FORM
( ) 3.08 PROOF MUST CONFORM TO LAYOUT
( ) 3.09 FORM AND STOCK MUST BE ALIGNED
( ) 3.10 SIDE GUIDES MUST BE ADJUSTED SO THAT A MINIMUM OF MOVEMENT OCCURS IN SHEET
( ) 3.11 DELIVERY MUST BE SET SO AS TO ALLOW SHEETS TO FLOAT DOWN WITHOUT INTERFERENCE
( ) 3.12 FORM AND STOCK MUST BE ALIGNED
( ) 3.13 MALADJUSTMENTS MUST BE CORRECTED TO SATISFACTION OF BOARD OF EXPERT RATERS
( ) 3.14 POWDER SPRAY MUST EVENLY COVER PRINTED AREAS AND MUST NOT BUILD UP UNEVENLY
( ) 3.15 DENSITY OF INK MUST MEET STANDARDS BY BOARD OF EXPERT RATERS. FINISHED JOB MUST CONFORM TO LAYOUT - NO OFFSET.

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 04 LETTERPRESS OPERATION

UNIT 03 HEIDELBERG CYLINDER PRESS

TERMOB NO. 15-017

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 05 CAMERA

UNIT 01 NEGATIVE

TERMOB NO. 15-018

1.00 CONDITION

( ) 1.01 ORIGINAL ART
( ) 1.02 PROCESS CAMERA
( ) 1.03 PROPER CHEMICALS AND EQUIPMENT FOR DEVELOPING
( ) 1.04 FILM

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MAKE NEGATIVE OF 8½ X 11" FLYER ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 PLACE ART WORK ON COPY BOARD
( ) 2.03 SET CAMERA FOR PROPER SIZE
( ) 2.04 SET FOCUS ON CAMERA
( ) 2.05 ADD FILTERS IF NECESSARY
( ) 2.06 SET CHANNEL REGULATORS FOR CORRECT VOLTAGE
( ) 2.07 SET APERTURE
( ) 2.08 PLACE FILM IN VACUUM FRAME
( ) 2.09 MAKE EXPOSURE
( ) 2.10 PROCESS FILM

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 NEGATIVE MUST BE PROPERLY FOCUSED AND EXPOSED TO THE APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 15 MINUTES WITH EACH STEP OF PROCEDURE JUDGED SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 ARTWORK MUST BE POSITIONED IN CENTER OF COPY BOARD
( ) 3.03 IMAGE SIZE ON FILM MUST CONFORM TO SPECIFICATIONS ON LAYOUT
( ) 3.04 FOCUS MUST BE SHARP
( ) 3.05 FILTERS MUST CORRESPOND WITH CONTRAST OF COPY
( ) 3.06 VOLTAGE MUST BE SET SO AS TO PRODUCE PROPER EXPOSURE
( ) 3.07 APERTURE SETTING MUST PRODUCE PROPER EXPOSURE
( ) 3.08 FILM MUST BE CENTERED, VACUUM MUST BE SET FOR FILM SIZE
( ) 3.09 TIMING MUST PRODUCE PROPER EXPOSURE
( ) 3.10 CHEMICALS MUST BE USED IN CORRECT ORDER

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 05 CAMERA

USOE CODE NO(S) _____

UNIT 01 NEGATIVE

TERMOB NO. 15-018

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 05 CAMERA

UNIT 02 POSITIVE REVERSAL

TERMOB NO. 15-019

1.00 CONDITION

( ) 1.01 NEGATIVE CONTACT OF ARTWORK 8½ X 11" (LINEWORK)
( ) 1.02 CONTACT FRAME
( ) 1.03 FILM
( ) 1.04 CHEMICALS AND DARKROOM EQUIPMENT

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME
( ) 2.01 MAKE POSITIVE REVERSAL FROM SUPPLIED NEGATIVE ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 PLACE FILM IN FRAME
( ) 2.03 INSERT NEGATIVE IN FRAME
( ) 2.04 SET TIMER
( ) 2.05 MAKE EXPOSURE
( ) 2.06 DEVELOP POSITIVE

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME
( ) 3.01 POSITIVE MUST BE PROPERLY EXPOSED TO THE APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 15 MINUTES WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 FILM MUST BE PLACED WITH EMULSION UP
( ) 3.03 NEGATIVE MUST BE PLACED WITH EMULSION DOWN
( ) 3.04 TIME MUST PRODUCE PROPER EXPOSURE
( ) 3.05 PROPER CONTACT MUST BE MAINTAINED BETWEEN NEGATIVE AND FILM
( ) 3.06 CHEMICALS MUST BE USED IN PROPER ORDER

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 05 CAMERA

UNIT 02 POSITIVE REVERSAL

TERMOB NO. 15-019

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____ 102

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 05 CAMERA

UNIT 03 HALFTONES

TERMOB NO. 15-020

1.00 CONDITION

( ) 1.01 MECHANICAL WITH BLACK AND WHITE HALFTONES
( ) 1.02 CAMERA
( ) 1.03 CHEMICALS AND DARKROOM
( ) 1.04 FILM
( ) 1.05 ARTWORK ORIGINAL

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME
( ) 2.01 MAKE NEGATIVE OR ARTWORK ORIGINAL ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 PLACE ARTWORK IN CAMERA
( ) 2.03 SET CAMERA FOR SIZE OF ARTWORK
( ) 2.04 SET FOCUS
( ) 2.05 ADD FILTERS IF NECESSARY
( ) 2.06 SET CHANNEL REGULATORS FOR CORRECT VOLTAGE
( ) 2.07 SET APERTURE
( ) 2.08 PLACE FILM IN VACUUM BACK
( ) 2.09 PLACE 133 CONTACT SCREEN IN FRAME
( ) 2.10 MAKE EXPOSURES
( ) 2.11 PROCESS NEGATIVE

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME
( ) 3.01 NEGATIVE MUST BE CLEARLY FOCUSED AND PROPERLY EXPOSED TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 30 MINUTES WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 ARTWORK MUST BE POSITIONED IN CENTER OF CAMERA TABLE
( ) 3.03 IMAGE SIZE ON FILM MUST CONFORM TO SPECIFICATIONS ON LAYOUT
( ) 3.04 FOCUS MUST BE SHARP
( ) 3.05 FILTERS ADDED MUST CORRESPOND WITH CONTRAST OF COPY
( ) 3.06 VOLTAGE MUST BE SET SO AS TO PRODUCE PROPER EXPOSURE
( ) 3.07 APERTURE SETTING MUST PRODUCE PROPER EXPOSURE
( ) 3.08 FILM MUST BE PLACED IN FRAME WITH EMULSION UP
( ) 3.09 SCREEN MUST BE PLACED IN FRAME WITH EMULSION DOWN - ALL AIR POCKETS MUST BE REMOVED
( ) 3.10 "BUMP FLASH" AND MAIN EXPOSURE MUST BE COMBINED TO PRODUCE PROPER EXPOSURE
( ) 3.11 CHEMICALS MUST BE USED IN CORRECT ORDER WITH PROPER DEVELOPING TIMES

( ) 1.02 CAMERA
( ) 1.03 CHEMICALS AND DARKROOM
( ) 1.04 FILM
( ) 1.05 ARTWORK ORIGINAL

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MAKE NEGATIVE OR ARTWORK ORIGINAL ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 PLACE ARTWORK IN CAMERA
( ) 2.03 SET CAMERA FOR SIZE OF ARTWORK
( ) 2.04 SET FOCUS
( ) 2.05 ADD FILTERS IF NECESSARY
( ) 2.06 SET CHANNEL REGULATORS FOR CORRECT VOLTAGE
( ) 2.07 SET APERTURE
( ) 2.08 PLACE FILM IN VACUUM BACK
( ) 2.09 PLACE 133 CONTACT SCREEN IN FRAME
( ) 2.10 MAKE EXPOSURES
( ) 2.11 PROCESS NEGATIVE

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 NEGATIVE MUST BE CLEARLY FOCUSED AND PROPERLY EXPOSED TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 30 MINUTES WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 ARTWORK MUST BE POSITIONED IN CENTER OF CAMERA TABLE
( ) 3.03 IMAGE SIZE ON FILM MUST CONFORM TO SPECIFICATIONS ON LAYOUT
( ) 3.04 FOCUS MUST BE SHARP
( ) 3.05 FILTERS ADDED MUST CORRESPOND WITH CONTRAST OF COPY
( ) 3.06 VOLTAGE MUST BE SET SO AS TO PRODUCE PROPER EXPOSURE
( ) 3.07 APERTURE SETTING MUST PRODUCE PROPER EXPOSURE
( ) 3.08 FILM MUST BE PLACED IN FRAME WITH EMULSION UP
( ) 3.09 SCREEN MUST BE PLACED IN FRAME WITH EMULSION DOWN - ALL AIR POCKETS MUST BE REMOVED
( ) 3.10 "BUMP FLASH" AND MAIN EXPOSURE MUST BE COMBINED TO PRODUCE PROPER EXPOSURE
( ) 3.11 CHEMICALS MUST BE USED IN CORRECT ORDER WITH PROPER DEVELOPING TIMES

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 05 CAMERA

USOE CODE NO(S) _____

UNIT 03 HALFTONES

TERMOB NO. 15-020

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 05 CAMERA

UNIT 04 DUOTONE

TERMOB NO. 15-021

1.00 CONDITION

( ) 1.01 ORIGINAL ART
( ) 1.02 CAMERA
( ) 1.03 PROPER CHEMICALS AND EQUIPMENT FOR DEVELOPING
( ) 1.04 FILM

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MAKE DUOTONE FROM ARTWORK ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 PLACE ARTWORK IN CAMERA USING POSITION MARKS
( ) 2.03 SET CAMERA FOR SIZE OF ARTWORK
( ) 2.04 SET FOCUS ON CAMERA
( ) 2.05 ADD FILTERS IF NECESSARY
( ) 2.06 SET CHANNEL REGULATORS FOR CORRECT VOLTAGE
( ) 2.07 SET APERTURE
( ) 2.08 INSERT FILM IN VACUUM BACK
( ) 2.09 MAKE EXPOSURE
( ) 2.10 CHANGE ANGLE OF ARTWORK FOR SECOND NEGATIVE
( ) 2.11 SET CAMERA FOR SIZE OF ARTWORK
( ) 2.12 SET FOCUS ON CAMERA
( ) 2.13 ADD FILTERS IF NECESSARY
( ) 2.14 SET CHANNEL REGULATORS FOR CORRECT VOLTAGE
( ) 2.15 SET APERTURE
( ) 2.16 PLACE FILM IN VACUUM BACK
( ) 2.17 MAKE EXPOSURE
( ) 2.18 DEVELOP FILM

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 DUOTONE MADE TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 45 MINUTES WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 ARTWORK MUST BE PLACED IN CENTER OF COPY BOARD
( ) 3.03 IMAGE SIZE ON FILM MUST CONFORM TO SPECIFICATIONS ON LAYOUT
( ) 3.04 FOCUS MUST BE SHARP
( ) 3.05 FILTERS MUST CORRESPOND WITH CONTRAST OF COPY
( ) 3.06 VOLTAGE MUST BE SET SO AS TO PRODUCE PROPER EXPOSURE
( ) 3.07 APERTURE SETTING MUST PRODUCE PROPER EXPOSURE
( ) 3.08 FILM MUST BE CENTERED, VACUUM MUST BE SET FOR FILM SIZE
( ) 3.09 TIMING MUST PRODUCE PROPER EXPOSURE

( ) 1.04 FILM

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MAKE DUOTONE FROM ARTWORK ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 PLACE ARTWORK IN CAMERA USING POSITION MARKS
( ) 2.03 SET CAMERA FOR SIZE OF ARTWORK
( ) 2.04 SET FOCUS ON CAMERA
( ) 2.05 ADD FILTERS IF NECESSARY
( ) 2.06 SET CHANNEL REGULATORS FOR CORRECT VOLTAGE
( ) 2.07 SET APERTURE
( ) 2.08 INSERT FILM IN VACUUM BACK
( ) 2.09 MAKE EXPOSURE
( ) 2.10 CHANGE ANGLE OF ARTWORK FOR SECOND NEGATIVE
( ) 2.11 SET CAMERA FOR SIZE OF ARTWORK
( ) 2.12 SET FOCUS ON CAMERA
( ) 2.13 ADD FILTERS IF NECESSARY
( ) 2.14 SET CHANNEL REGULATORS FOR CORRECT VOLTAGE
( ) 2.15 SET APERTURE
( ) 2.16 PLACE FILM IN VACUUM BACK
( ) 2.17 MAKE EXPOSURE
( ) 2.18 DEVELOP FILM

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 DUOTONE MADE TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 45 MINUTES WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 ARTWORK MUST BE PLACED IN CENTER OF COPY BOARD
( ) 3.03 IMAGE SIZE ON FILM MUST CONFORM TO SPECIFICATIONS ON LAYOUT
( ) 3.04 FOCUS MUST BE SHARP
( ) 3.05 FILTERS MUST CORRESPOND WITH CONTRAST OF COPY
( ) 3.06 VOLTAGE MUST BE SET SO AS TO PRODUCE PROPER EXPOSURE
( ) 3.07 APERTURE SETTING MUST PRODUCE PROPER EXPOSURE
( ) 3.08 FILM MUST BE CENTERED, VACUUM MUST BE SET FOR FILM SIZE
( ) 3.09 TIMING MUST PRODUCE PROPER EXPOSURE
( ) 3.10 ARTWORK MUST BE ROTATED 15°
( ) 3.11 IMAGE SIZE ON FILM MUST CONFORM TO SPECIFICATIONS ON LAYOUT
( ) 3.12 FOCUS MUST BE SHARP
( ) 3.13 FILTERS MUST CORRESPOND TO CONTRAST OF COPY
( ) 3.14 VOLTAGE MUST BE SET SO AS TO PRODUCE PROPER EXPOSURE
( ) 3.15 APERTURE SETTING MUST PRODUCE PROPER EXPOSURE
( ) 3.16 FILM MUST BE CENTERED, VACUUM MUST BE SET FOR FILM SIZE
( ) 3.17 TIMING MUST PRODUCE PROPER EXPOSURE
( ) 3.18 CHEMICALS MUST BE USED IN PROPER ORDER

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MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 05 CAMERA

UNIT 04 DUOTONE

TERMOB NO. 15-021

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____ 108

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 06 STRIPPING

UNIT 01 HALFTONES

TERMOB NO. 15-022

1.00 CONDITION

( ) 1.01 LAYOUT OF TWO PAGE FOLDER WITH LINE COPY, HALFTONES AND COLORED HEADS
( ) 1.02 NEGATIVES (PROPERLY OPAQUED)
( ) 1.03 GOLDEN ROD PAPER
( ) 1.04 REGISTER PINS
( ) 1.05 LIGHT TABLE WITH T SQUARE
( ) 1.06 PEN

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 STRIP LAYOUT OF TWO PAGE FOLDER WHICH HAS HALFTONES, LINE COPY AND HEADS IN SECOND COLOR ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 SQUARE UP MASKING PAPER ON ALL FLATS
( ) 2.03 POSITION PINS FOR REGISTRATION ON ALL FLATS, CUT HOLES
( ) 2.04 RULE SHEETS WITH MEASUREMENTS FOR IMPOSITION ON ALL FLATS
( ) 2.05 POSITION NEGATIVES
( ) 2.06 CUT OUT WINDOWS IN MASKING FOR NEGATIVES ON FIRST FLAT
( ) 2.07 SQUARE UP NEGATIVES AND SECURE TO FLAT
( ) 2.08 POSITION NEGATIVES (HALFTONES) ON SECOND FLAT
( ) 2.09 CUT WINDOWS IN MASKING FOR NEGATIVES ON SECOND FLAT
( ) 2.10 SQUARE UP NEGATIVES AND SECURE TO FLAT
( ) 2.11 POSITION NEGATIVES (SECOND COLOR) ON THIRD FLAT
( ) 2.12 CUT WINDOWS IN MASKING FOR NEGATIVES ON THIRD FLAT
( ) 2.13 SQUARE UP NEGATIVES AND SECURE TO FLAT
( ) 2.14 OPAQUE ALL FLATS WHERE NECESSARY
( ) 2.15 MARK ALL FLATS

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 LAYOUT STRIPPED TO THE APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 2½ HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 ALL FLATS MUST BE SQUARED TOGETHER, BOTTOM EDGES SHOULD BE SQUARE ON TABLE
( ) 3.03 HOLES MADE FOR REGISTRATION PINS, ALL FLATS POSITIONED WITH EDGES SQUARE
( ) 3.04 LINES DRAWN SQUARE AND REGISTER ON ALL FLATS
( ) 3.05 PROPER POSITION ON FIRST FLAT
( ) 3.06 WINDOWS MUST EXPOSE ALL OF IMAGE AREA, WINDOWS MUST NOT BE LARGER THAN NEGATIVE

( ) 1.02 NEGATIVES (PROPERLY OPAQUED)
( ) 1.03 GOLDEN ROD PAPER
( ) 1.04 REGISTER PINS
( ) 1.05 LIGHT TABLE WITH T SQUARE
( ) 1.06 PEN

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 STRIP LAYOUT OF TWO PAGE FOLDER WHICH HAS HALFTONES, LINE COPY AND HEADS IN SECOND COLOR ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 SQUARE UP MASKING PAPER ON ALL FLATS
( ) 2.03 POSITION PINS FOR REGISTRATION ON ALL FLATS, CUT HOLES
( ) 2.04 RULE SHEETS WITH MEASUREMENTS FOR IMPOSITION ON ALL FLATS
( ) 2.05 POSITION NEGATIVES
( ) 2.06 CUT OUT WINDOWS IN MASKING FOR NEGATIVES ON FIRST FLAT
( ) 2.07 SQUARE UP NEGATIVES AND SECURE TO FLAT
( ) 2.08 POSITION NEGATIVES (HALFTONES) ON SECOND FLAT
( ) 2.09 CUT WINDOWS IN MASKING FOR NEGATIVES ON SECOND FLAT
( ) 2.10 SQUARE UP NEGATIVES AND SECURE TO FLAT
( ) 2.11 POSITION NEGATIVES (SECOND COLOR) ON THIRD FLAT
( ) 2.12 CUT WINDOWS IN MASKING FOR NEGATIVES ON THIRD FLAT
( ) 2.13 SQUARE UP NEGATIVES AND SECURE TO FLAT
( ) 2.14 OPAQUE ALL FLATS WHERE NECESSARY
( ) 2.15 MARK ALL FLATS

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 LAYOUT STRIPPED TO THE APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 2½ HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 ALL FLATS MUST BE SQUARED TOGETHER, BOTTOM EDGES SHOULD BE SQUARE ON TABLE
( ) 3.03 HOLES MADE FOR REGISTRATION PINS, ALL FLATS POSITIONED WITH EDGES SQUARE
( ) 3.04 LINES DRAWN SQUARE AND REGISTER ON ALL FLATS
( ) 3.05 PROPER POSITION ON FIRST FLAT
( ) 3.06 WINDOWS MUST EXPOSE ALL OF IMAGE AREA, WINDOWS MUST NOT BE LARGER THAN NEGATIVE
( ) 3.07 NEGATIVES MUST BE SQUARE AND SECURED PROPERLY
( ) 3.08 NEGATIVES MUST BE IN PROPER POSITION ON FLATS
( ) 3.09 WINDOWS MUST EXPOSE ALL OF IMAGE AREA, WINDOWS MUST NOT BE LARGER THAN NEGATIVE
( ) 3.10 NEGATIVES MUST REGISTER WITH FIRST FLAT AND BE PROPERLY SECURED
( ) 3.11 NEGATIVES MUST BE IN PROPER POSITION ON FLATS

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 06 STRIPPING

UNIT 01 HALFTONES

TERMOB NO. 15-022 CONTINUED

3.00 EXTENT (CONT.)

( ) 3.12 WINDOWS MUST EXPOSE ALL OF IMAGE AREA, WINDOWS MUST NOT BE LARGER THAN NEGATIVE

( ) 3.13 NEGATIVES MUST REGISTER WITH FIRST FLAT AND BE PROPERLY SECURED

( ) 3.14 ALL PIN HOLES MUST BE OPAQUED

( ) 3.15 ALL FLATS MUST BE MARKED WITH JOB NUMBER AND ORDER OF EXPOSURE FOR PLATE MAKER

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 06 STRIPPING

USOE CODE NO(S) _____

UNIT 01 HALFTONES

TERMOB NO. 15-022

1.00 CONDITION

2.00 PEROORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 06 STRIPPING

UNIT 01 HALFTONES

TERMOB NO. 15-022 CONTINUED

3.00 EXTENT (CONT.)

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 06 STRIPPING

UNIT 01 HALFTONES

TERMOB NO. 15-023

1.00 CONDITION

( ) 1.01 LAYOUT OF TWO PAGE FOLDER WITH LINE COPY
( ) 1.02 NEGATIVES
( ) 1.03 LIGHT TABLE WITH T SQUARE
( ) 1.04 MASKING PAPER
( ) 1.05 LITHOGRAPHIC TAPE
( ) 1.06 SHARP KNIFE AND SCISSORS
( ) 1.07 OPAGUE AND FINE BRUSH
( ) 1.08 PENCIL

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 STRIP NEGATIVES OF A TWO PAGE FOLDER ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 SCRIBE REGISTRATION MARKS IN BOTH NEGATIVES
( ) 2.03 RULE SHEETS WITH MEASUREMENT FOR IMPOSITION ON ALL FLATS
( ) 2.04 SQUARE UP NEGATIVES ANL SECURE TO FLAT
( ) 2.05 CUT OUT WINDOWS IN MASKING OVER NEGATIVES
( ) 2.06 OPAGUE NEGATIVES WHERE NECESSARY
( ) 2.07 MARK FLAT

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 ALL WORK TO BE NEAT AND PRECISE TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1 HOUR WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 REGISTRATION MARKS INDICATE LAYOUT POSITION
( ) 3.03 LINES DRAWN SQUARE AND REGISTER ON ALL FLATS
( ) 3.04 NEGATIVES MUST BE SQUARE AND SECURED PROPERLY
( ) 3.05 WINDOWS MUST EXPOSE ALL OF IMAGE AREAS AND AS CLOSE TO IMAGE AREA AS POSSIBLE
( ) 3.06 ALL PIN HOLES AND UNWANTED AREAS MUST BE OPAQUED
( ) 3.07 MARK FLAT WITH JOB NUMBER AND DATE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 06 STRIPPING

UNIT 01 HALFTONES

TERMOB NO. 15-023

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 07 PLATE MAKING

UNIT 01 3M "R" PLATE (PRESENSITIZED)

TERMOB NO. 15-024

1.00 CONDITION

( ) 1.01 TWO FLATS (ONE WITH HALFTONE)
( ) 1.02 VACUUM FRAME
( ) 1.03 3M "R" PLATE (PRESENSITIZED)
( ) 1.04 REGISTRATION PINS
( ) 1.05 MASKING TAPE
( ) 1.06 CHEMICALS AND GUM

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MAKE PLATE FROM GIVEN FLATS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 PLACE PLATE IN FRAME
( ) 2.03 PLACE REGISTRATION PINS
( ) 2.04 PLACE HALFTONE FLAT IN FRAME
( ) 2.05 TURN UP VACUUM
( ) 2.06 EXPOSE
( ) 2.07 REPLACE HALFTONE FLAT WITH LINE COPY FLAT
( ) 2.08 TURN UP VACUUM
( ) 2.09 EXPOSE
( ) 2.10 DEVELOP PLATE
( ) 2.11 GUM PLATE FOR STORAGE

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PLATE MUST CONFORM TO LAYOUT TO THE APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 30 MINUTES WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 PLATE MUST BE FREE OF IMPERFECTIONS
( ) 3.03 FOUR REGISTRATION PINS SHOULD BE USED
( ) 3.04 FLAT MUST BE PLACED ON PINS, FLAT MUST "READ RIGHT"
( ) 3.05 PLATE MUST BE FREE OF DUST, FLAT MUST SIT EVENLY ON PLATE
( ) 3.06 PLATE MUST BE EXPOSED FOR SOLID
( ) 3.07 FLAT MUST BE PLACED ON PINS, FLAT MUST READ RIGHT
( ) 3.08 PLATE MUST BE FREE OF DUST, FLAT MUST SIT EVENLY ON PLATE
( ) 3.09 CORRECT EXPOSURE MUST BE USED
( ) 3.10 PLATE MUST HAVE EVEN IMAGE AREA AFTER DEVELOPING PROCESS - IMAGE AREA BRIGHT RED

( ) 1.03 3M "K" PLATE (PRESENSITIZED)
( ) 1.04 REGISTRATION PINS
( ) 1.05 MASKING TAPE
( ) 1.06 CHEMICALS AND GUM

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MAKE PLATE FROM GIVEN FLATS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 PLACE PLATE IN FRAME
( ) 2.03 PLACE REGISTRATION PINS
( ) 2.04 PLACE HALFTONE FLAT IN FRAME
( ) 2.05 TURN UP VACUUM
( ) 2.06 EXPOSE
( ) 2.07 REPLACE HALFTONE FLAT WITH LINE COPY FLAT
( ) 2.08 TURN UP VACUUM
( ) 2.09 EXPOSE
( ) 2.10 DEVELOP PLATE
( ) 2.11 GUM PLATE FOR STORAGE

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PLATE MUST CONFORM TO LAYOUT TO THE APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 30 MINUTES WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 PLATE MUST BE FREE OF IMPERFECTIONS
( ) 3.03 FOUR REGISTRATION PINS SHOULD BE USED
( ) 3.04 FLAT MUST BE PLACED ON PINS, FLAT MUST "READ RIGHT"
( ) 3.05 PLATE MUST BE FREE OF DUST, FLAT MUST SIT EVENLY ON PLATE
( ) 3.06 PLATE MUST BE EXPOSED FOR SOLID
( ) 3.07 FLAT MUST BE PLACED ON PINS, FLAT MUST READ RIGHT
( ) 3.08 PLATE MUST BE FREE OF DUST, FLAT MUST SIT EVENLY ON PLATE
( ) 3.09 CORRECT EXPOSURE MUST BE USED
( ) 3.10 PLATE MUST HAVE EVEN IMAGE AREA AFTER DEVELOPING PROCESS - IMAGE AREA BRIGHT RED
( ) 3.11 PLATE MUST BE COMPLETELY AND EVENLY COVERED WITH GUM

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 07 PLATE MAKING

UNIT 01 3M "R" PLATE (PRESENSITIZED)

TERMOB NO. 15-024

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 08 CUSTOMER PROOFING

UNIT 01 SALT PRINT

TERMOB NO. 15-025

1.00 CONDITION

( ) 1.01 VACUUM FRAME
( ) 1.02 PRINT PAPER (BLUE OR BROWN)
( ) 1.03 FLATS (ONE WITH HALFTONE)
( ) 1.04 HYPO
( ) 1.05 WATER SUPPLY
( ) 1.06 REGISTRATION PINS

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MAKE SALT PRINT OF GIVEN FLAT ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 PLACE PRINT PAPER IN FRAME
( ) 2.03 PLACE REGISTRATION PINS
( ) 2.04 PLACE FLAT IN FRAME (HALFTONE)
( ) 2.05 TURN UP VACUUM
( ) 2.06 EXPOSE
( ) 2.07 REPLACE HALFTONE FLAT WITH LINE COPY FLAT
( ) 2.08 TURN UP VACUUM
( ) 2.09 EXPOSE
( ) 2.10 DEVELOP PRINT
( ) 2.11 WASH AND DRY PRINT FOR STORAGE

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PRINT EXPOSED AND DEVELOPED TO THE APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 15 MINUTES WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 SENSITIZED SIDE UP
( ) 3.03 FOUR REGISTRATION PINS USED
( ) 3.04 FLAT MUST READ RIGHT
( ) 3.05 VACUUM MUST BE FULLY UP BEFORE EXPOSURE CAN BE MADE
( ) 3.06 EXPOSURE SET PROPERLY
( ) 3.07 SECOND FLAT SHOULD REGISTER WITH FIRST
( ) 3.08 VACUUM MUST BE FULLY UP BEFORE EXPOSURE CAN BE MADE
( ) 3.09 EXPOSURE SET PROPERLY
( ) 3.10 PRINT DEVELOPED EVENLY
( ) 3.11 PRINT BLOTTED DRY BEFORE HANGING ON DRYING LINE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 08 CUSTOMER PROOFING

USOE CODE NO(S) _____

UNIT 01 SALT PRINT

TERMOB NO. 15-025

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 08 CUSTOMER PROOFING

UNIT 02 3M COLOR KEY

TERMOB NO. 15-026

1.00 CONDITION

( ) 1.01 VACUUM FRAME
( ) 1.02 FLATS FOR FOUR COLOR PROCESS FLYER 8½ X 11"
( ) 1.03 3M COLOR KEY FILM
( ) 1.04 DEVELOPER
( ) 1.05 WATER SUPPLY
( ) 1.06 LINE FOR DRYING

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME
( ) 2.01 MAKE COLOR KEY PROOF OF FOUR COLOR PROCESS FLYER 8½ X 11" ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 PLACE BLACK PAPER IN FRAME
( ) 2.03 PLACE FILM IN FRAME
( ) 2.04 PLACE FLAT IN FRAME
( ) 2.05 TURN UP VACUUM
( ) 2.06 MAKE EXPOSURE
( ) 2.07 DEVELOP FILM
( ) 2.08 WASH FILM
( ) 2.09 DRY FILM
( ) 2.10 PLACE SECOND COLOR FILM IN FRAME
( ) 2.11 PLACE FLAT IN FRAME
( ) 2.12 TURN UP VACUUM
( ) 2.13 MAKE EXPOSURE
( ) 2.14 DEVELOP FILM
( ) 2.15 WASH FILM
( ) 2.16 DRY FILM
( ) 2.17 PLACE THIRD COLOR FILM IN FRAME
( ) 2.18 PLACE FLAT IN FRAME
( ) 2.19 TURN UP VACUUM
( ) 2.20 MAKE EXPOSURE
( ) 2.21 DEVELOP FILM
( ) 2.22 WASH FILM
( ) 2.23 DRY FILM
( ) 2.24 PLACE BLACK FILM IN FRAME
( ) 2.25 PLACE FLAT IN FRAME
( ) 2.26 TURN UP VACUUM
( ) 2.27 MAKE EXPOSURE
( ) 2.28 DEVELOP FILM
( ) 2.29 WASH FILM
( ) 2.30 DRY FILM
( ) 2.31 LAMINATE FILM-BACK WITH OPAQUE, WHITE PAPER

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 08 CUSTOMER PROOFING

UNIT 02 3M COLOR KEY

TERMOB NO. 15-026 CONTINUED

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PROOF MUST CONFORM TO LAYOUT TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 45 MINUTES PLUS DRYING TIME WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 FILM MUST BE PLACED OVER BLACK PAPER
( ) 3.03 FILM PLACED IN FRAME, EMULSION SIDE UP
( ) 3.04 FLAT MUST READ RIGHT WHEN IN FRAME
( ) 3.05 FULL VACUUM MUST BE ATTAINED BEFORE EXPOSURE IS MADE
( ) 3.06 EXPOSURE ADJUSTED FOR EACH COLOR
( ) 3.07 FILM EVENLY DEVELOPED
( ) 3.08 EMULSION MUST NOT BE DAMAGED DURING WASHING
( ) 3.09 FILM BLOTTED DRY AND HUNG ON DRYING LINE
( ) 3.10 CORRECT FILM IMAGE USED FOR SECOND COLOR
( ) 3.11 FILM MUST READ RIGHT WHEN IN FRAME
( ) 3.12 FULL VACUUM MUST BE ATTAINED BEFORE EXPOSURE IS MADE
( ) 3.13 EXPOSURE ADJUSTED FOR EACH COLOR
( ) 3.14 FILM EVENLY DEVELOPED
( ) 3.15 EMULSION MUST NOT BE DAMAGED DURING WASHING
( ) 3.16 FILM BLOTTED DRY AND HUNG ON DRYING LINE
( ) 3.17 CORRECT FILM IMAGE USED FOR THIRD COLOR
( ) 3.18 FLAT MUST READ RIGHT WHEN IN FRAME
( ) 3.19 FULL VACUUM MUST BE ATTAINED BEFORE EXPOSURE IS MADE
( ) 3.20 EXPOSURE ADJUSTED FOR EACH COLOR
( ) 3.21 FILM EVENLY DEVELOPED
( ) 3.22 EMULSION MUST NOT BE DAMAGED DURING WASHING
( ) 3.23 FILM BLOTTED DRY AND HUNG ON DRYING LINE
( ) 3.24 CORRECT FILM IMAGE USED TO PRODUCE BLACK IMAGE
( ) 3.25 FLAT MUST READ RIGHT WHEN IN FRAME
( ) 3.26 FULL VACUUM MUST BE ATTAINED BEFORE EXPOSURE IS MADE
( ) 3.27 EXPOSURE ADJUSTED FOR EACH COLOR
( ) 3.28 FILM EVENLY DEVELOPED
( ) 3.29 EMULSION MUST NOT BE DAMAGED DURING WASHING
( ) 3.30 FILM BLOTTED DRY AND HUNG ON DRYING LINE
( ) 3.31 ALL COLORS MUST BE IN REGISTER, PROOF CONFORMS TO LAYOUT

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 08 CUSTOMER PROOFING

UNIT 02 3M COLOR KEY

TERMOB NO. 15-026

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 08 CUSTOMER PROOFING

USOE CODE NO(S) _____

UNIT 02 3M COLOR KEY

TERMOB NO. 15-026 CONTINUED

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 08 CUSTOMER PROOFING

UNIT 02 3M COLOR KEY

TERMOB NO. 15-027

1.00 CONDITION

( ) 1.01 VACUUM FRAME
( ) 1.02 FLATS FOR TWO COLOR FLYER
( ) 1.03 3M COLOR KEY FILM
( ) 1.04 DEVELOPER
( ) 1.05 WATER SUPPLY
( ) 1.06 LINE FOR DRYING
( ) 1.07 SPONGES

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MAKE COLOR KEY PROOF OF TWO COLOR FLYER ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 PLACE BLACK PAPER IN FRAME
( ) 2.03 PLACE FIRST FILM IN FRAME
( ) 2.04 PLACE FIRST FLAT IN FRAME
( ) 2.05 TURN UP VACUUM
( ) 2.06 MAKE EXPOSURE
( ) 2.07 DEVELOP FILM
( ) 2.08 WASH FILM
( ) 2.09 DRY FILM
( ) 2.10 PLACE SECOND COLOR FILM IN FRAME
( ) 2.11 PLACE SECOND COLOR FLAT IN FRAME
( ) 2.12 TURN UP VACUUM
( ) 2.13 MAKE EXPOSURE
( ) 2.14 DEVELOP FILM
( ) 2.15 WASH FILM
( ) 2.16 DRY FILM
( ) 2.17 LAMINATE COLORS, BACK WITH OPAQUE PAPER

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PROOF CONFORMS TO LAYOUT TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 30 MINUTES PLUS DRYING TIME WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 FILM PLACED OVER BLACK PAPER
( ) 3.03 FILM PLACED IN FRAME EMULSION SIDE UP
( ) 3.04 FLAT MUST READ RIGHT WHEN IN FRAME
( ) 3.05 FULL VACUUM ATTAINED BEFORE EXPOSURE IS MADE
( ) 3.06 EXPOSURE ADJUSTED FOR EACH COLOR
( ) 3.07 FILM EVENLY DEVELOPED

( ) 1.05 WATER SUPPLY
( ) 1.06 LINE FOR DRYING
( ) 1.07 SPONGES

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MAKE COLOR KEY PROOF OF TWO COLOR FLYER ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 PLACE BLACK PAPER IN FRAME
( ) 2.03 PLACE FIRST FILM IN FRAME
( ) 2.04 PLACE FIRST FLAT IN FRAME
( ) 2.05 TURN UP VACUUM
( ) 2.06 MAKE EXPOSURE
( ) 2.07 DEVELOP FILM
( ) 2.08 WASH FILM
( ) 2.09 DRY FILM
( ) 2.10 PLACE SECOND COLOR FILM IN FRAME
( ) 2.11 PLACE SECOND COLOR FLAT IN FRAME
( ) 2.12 TURN UP VACUUM
( ) 2.13 MAKE EXPOSURE
( ) 2.14 DEVELOP FILM
( ) 2.15 WASH FILM
( ) 2.16 DRY FILM
( ) 2.17 LAMINATE COLORS, BACK WITH OPAQUE PAPER

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PROOF CONFORMS TO LAYOUT TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 30 MINUTES PLUS DRYING TIME WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 FILM PLACED OVER BLACK PAPER
( ) 3.03 FILM PLACED IN FRAME EMULSION SIDE UP
( ) 3.04 FLAT MUST READ RIGHT WHEN IN FRAME
( ) 3.05 FULL VACUUM ATTAINED BEFORE EXPOSURE IS MADE
( ) 3.06 EXPOSURE ADJUSTED FOR EACH COLOR
( ) 3.07 FILM EVENLY DEVELOPED
( ) 3.08 EMULSION NOT DAMAGED DURING WASHING
( ) 3.09 FILM BLOTTED DRY AND HUNG ON DRYING LINE
( ) 3.10 CORRECT FILM USED TO PRODUCE SECOND COLOR ON LAYOUT
( ) 3.11 CORRECT FLAT USED TO PRODUCE SECOND COLOR ON LAYOUT
( ) 3.12 FULL VACUUM ATTAINED BEFORE EXPOSURE IS MADE
( ) 3.13 EXPOSURE ADJUSTED FOR EACH COLOR
( ) 3.14 FILM EVENLY DEVELOPED
( ) 3.15 EMULSION NOT DAMAGED DURING WASHING
( ) 3.16 FILM BLOTTED DRY AND HUNG ON DRYING LINE
( ) 3.17 COLORS IN REGISTER

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MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 08 CUSTOMER PROOFING

UNIT 02 3M COLOR KEY

TERMOB NO. 15-027

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 09 PRINTING

UNIT 01 1250 MULTI

TERMOB NO. 15-028

1.00 CONDITION

( ) 1.01 1250 MULTILITH PRESS
( ) 1.02 PLATE
( ) 1.03 INK
( ) 1.04 PROPER TOOLS
( ) 1.05 LAYOUT OF TWO COLOR LETTERHEAD
( ) 1.06 1000 COPIES OF LETTERHEAD WITH FIRST COLOR PRINTED

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 PRINT SECOND COLOR ON TWO COLOR LETTERHEAD ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INSERT PLATE ON PRESS
( ) 2.03 INSERT STOCK IN FEEDER
( ) 2.04 SET SIDE GUIDES
( ) 2.05 PULL PROOF
( ) 2.06 SET DELIVERY
( ) 2.07 ADJUST INK SUPPLY
( ) 2.08 RUN JOB
( ) 2.09 WASH PRESS

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 SECOND COLOR PRINTED TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 2 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 PLATE MUST BE STRAIGHT
( ) 3.03 PAPER MUST BE SQUARE
( ) 3.04 SIDE GUIDES MUST NOT BEND PAPER EDGES
( ) 3.05 PROOF PROPERLY REGISTERED
( ) 3.06 PAPER STACKED PROPERLY
( ) 3.07 INK MUST FULLY COVER IMAGE AREA
( ) 3.08 JOB RUN WITH MINIMUM OF WASTE
( ) 3.09 PRESS HAS NO TRACE OF INK

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 09 PRINTING

USOE CODE NO(S) _____

UNIT 01 1250 MULTI

TERMOB NO. 15-028

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 09 PRINTING

UNIT 02 CHIEF 17 PRESS

TERMOB NO. 15-029

1.00 CONDITION

( ) 1.01 CHIEF 17 PRESS
( ) 1.02 PLATE
( ) 1.03 INK
( ) 1.04 PROPER TOOLS
( ) 1.05 LAYOUT OF ONE COLOR POSTER
( ) 1.06 STOCK

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 PRINT 500 ONE COLOR POSTERS ON A CHIEF 17 PRESS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INSERT PLATE IN PRESS
( ) 2.03 PLACE STOCK IN FEEDER
( ) 2.04 SET SIDE GUIDES
( ) 2.05 PULL PROOFS
( ) 2.06 SET DELIVERY
( ) 2.07 ADJUST INK SUPPLY
( ) 2.08 RUN JOB
( ) 2.09 WASH UP PRESS

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 POSTERS PRINTED TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 3 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 PLATE SQUARE - NO BUCKLES
( ) 3.03 STOCK SQUARE
( ) 3.04 SIDE GUIDES MUST NOT BEND PAPER EDGES
( ) 3.05 IMAGE ON PROOF SHARP AND CLEAR
( ) 3.06 PAPER STACKED PROPERLY
( ) 3.07 INK MUST FULLY COVER IMAGE AREA
( ) 3.08 IMAGE IS EVEN
( ) 3.09 PRESS HAS NO TRACE OF INK

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 09 PRINTING

USOE CODE NO(S) _____

UNIT 02 CHIEF 17 PRESS

TERMOB NO. 15-029

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 09 PRINTING

UNIT 02 CHIEF 17 PRESS

TERMOB NO. 15-030

1.00 CONDITION

( ) 1.01 CHIEF 17 PRESS
( ) 1.02 PLATES
( ) 1.03 INK
( ) 1.04 PROPER TOOLS
( ) 1.05 LAYOUT OF TWO COLOR FLYER 8½ X 11"
( ) 1.06 STOCK

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME
( ) 2.01 PRINT 500 TWO COLOR FLYERS ON A CHIEF 17 PRESS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INSERT PLATE FOR FIRST COLOR IN PRESS
( ) 2.03 PLACE STOCK IN FEEDER
( ) 2.04 SET SIDE GUIDES
( ) 2.05 PULL PROOF
( ) 2.06 SET DELIVERY
( ) 2.07 RUN FIRST COLOR
( ) 2.08 WASH UP PRESS
( ) 2.09 INSERT PLATE FOR SECOND COLOR
( ) 2.10 PLACE STOCK IN FEEDER
( ) 2.11 PULL PROOF
( ) 2.12 RUN SECOND COLOR
( ) 2.13 WASH UP PRESS

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME
( ) 3.01 FLYERS PRINTED TO THE APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 5 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 PLATE SQUARE - NO BUCKLES
( ) 3.03 STOCK SQUARE
( ) 3.04 SIDE GUIDES
( ) 3.05 IMAGE ON PROOF SHARP AND CLEAR
( ) 3.06 PAPER STACKED PROPERLY
( ) 3.07 IMAGE AREA IS EVEN
( ) 3.08 PRESS HAS NO TRACE OF INK
( ) 3.09 PLATE SQUARE - NO BUCKLES
( ) 3.10 STOCK IS SQUARE

( ) 1.02 PLATES
( ) 1.03 INK
( ) 1.04 PROPER TOOLS
( ) 1.05 LAYOUT OF TWO COLOR FLYER 8½ X 11"
( ) 1.06 STOCK

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 PRINT 500 TWO COLOR FLYERS ON A CHIEF 17 PRESS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INSERT PLATE FOR FIRST COLOR IN PRESS
( ) 2.03 PLACE STOCK IN FEEDER
( ) 2.04 SET SIDE GUIDES
( ) 2.05 PULL PROOF
( ) 2.06 SET DELIVERY
( ) 2.07 RUN FIRST COLOR
( ) 2.08 WASH UP PRESS
( ) 2.09 INSERT PLATE FOR SECOND COLOR
( ) 2.10 PLACE STOCK IN FEEDER
( ) 2.11 PULL PROOF
( ) 2.12 RUN SECOND COLOR
( ) 2.13 WASH UP PRESS

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 FLYERS PRINTED TO THE APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 5 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 PLATE SQUARE - NO BUCKLES
( ) 3.03 STOCK SQUARE
( ) 3.04 SIDE GUIDES
( ) 3.05 IMAGE ON PROOF SHARP AND CLEAR
( ) 3.06 PAPER STACKED PROPERLY
( ) 3.07 IMAGE AREA IS EVEN
( ) 3.08 PRESS HAS NO TRACE OF INK
( ) 3.09 PLATE SQUARE - NO BUCKLES
( ) 3.10 STOCK IS SQUARE
( ) 3.11 IMAGE ON PROOF IS SHARP AND CLEAR
( ) 3.12 COLORS IN REGISTER
( ) 3.13 PRESS HAS NO TRACE OF INK

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 09 PRINTING

USOE CODE NO(S) _____

UNIT 02 CHIEF 17 PRESS

TERMOB NO. 15-030

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 09 PRINTING

UNIT 03 SOLNA 125 PRESS

TERMOB NO. 15-031

1.00 CONDITION

( ) 1.01 SOLNA 125 PRESS
( ) 1.02 PLATES
( ) 1.03 INK
( ) 1.04 PROPER TOOLS
( ) 1.05 LAYOUT OF ONE COLOR LETTERHEAD 8½ X 11"
( ) 1.06 1000 SHEETS 17 X 22"

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 PRINT ONE COLOR (BLACK) LETTERHEADS ON A SOLNA 125 PRESS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 PLACE STOCK IN FEEDER
( ) 2.03 FRONT AND SIDE GUIDES SET
( ) 2.04 SET DELIVERY
( ) 2.05 MAKE READY
( ) 2.06 RUN JOB
( ) 2.07 PLACE STOCK IN FEEDER
( ) 2.08 BACK GUIDE SET
( ) 2.09 MAKE READY
( ) 2.10 RUN JOB

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 LETTERHEADS PRINTED TO CONFORM WITH LAYOUT TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 2 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 STOCK SQUARE
( ) 3.03 FRONT AND SIDE GUIDES IN OPERATION
( ) 3.04 DELIVERY JOGGERS SET TO SIZE OF PAPER
( ) 3.05 JOB CENTERED AND STRAIGHT ACCORDING TO LAYOUT
( ) 3.06 COLOR AND COPY INSPECTED AND JOB RUN
( ) 3.07 STOCK SQUARE
( ) 3.08 BACK GUIDE IN OPERATION
( ) 3.09 BACK REGISTER MARKS MUST COVER FRONT REGISTER MARKS
( ) 3.10 JOB RUN TO LAYOUT AND COLOR SPECIFICATIONS

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 09 PRINTING

USOE CODE NO(S) _____

UNIT 03 SOLNA 125 PRESS

TERMOB NO. 15-031

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 10 COLLATING AND BINDING

UNIT 01 CUTTING

TERMOB NO. 15-032

1.00 CONDITION

( ) 1.01 PRINTED PRESS SHEETS 11 X 18"
( ) 1.02 CUTTER
( ) 1.03 SPECIFICATIONS OF FOLDER

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 CUT FLYERS TO 8½ X 11" (OPEN SIZE) ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 PLACE JOB IN CUTTER
( ) 2.03 SET GAUGES
( ) 2.04 CUT JOB
( ) 2.05 TRIM SIDES

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 FLYERS CUT TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1½ HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 STOCK PLACED SQUARE IN CUTTER
( ) 3.03 GAUGES SET FIRMLY AGAINST SIDE OF STOCK
( ) 3.04 CUT IN LOTS OF 500 - STOCK SET FIRMLY AGAINST EDGES
( ) 3.05 EDGES SQUARE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 10 COLLATING AND BINDING

USOE CODE NO(S) _____

UNIT 01 CUTTING

TERMOB NO. 15-032

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 10 COLLATING AND BINDING

UNIT 02 FOLDING AND PACKAGING

TERMOB NO. 15-033

1.00 CONDITION

( ) 1.01 1000 PRINTED AND CUT FOLDERS 8½ X 11" (OPEN SIZE)
( ) 1.02 FOLDING MACHINE

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME
( ) 2.01 FOLD 1000 FOLDERS INTO THREE EQUAL, VERTICAL COLUMNS PARALLEL TO THE 8½ INCH SIDE ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INSERT JOB IN FOLDER
( ) 2.03 SET FOLDER
( ) 2.04 RUN FIRST FOLD
( ) 2.05 INSERT JOB IN FOLDER
( ) 2.06 SET FOLDER
( ) 2.07 RUN SECOND FOLD

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME
( ) 3.01 FOLDERS FOLDED TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1½ HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 TOP INSERTED FIRST
( ) 3.03 FOLDED EDGE MUST FOLD TO SECOND FOLD
( ) 3.04 FOLDS MUST BE SQUARE
( ) 3.05 TOP INSERTED FIRST
( ) 3.06 TO FOLD THREE EQUAL, VERTICAL COLUMNS
( ) 3.07 FOLDS MUST BE SQUARE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 10 COLLATING AND BINDING

UNIT 02 FOLDING AND PACKAGING

TERMOB NO. 15-033

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 10 COLLATING AND BINDING

UNIT 02 FOLDING AND PACKAGING

TERMOB NO. 15-034

1.00 CONDITION

( ) 1.01 1000 PRINTED AND CUT FOLDERS 8½ X 11" (OPEN SIZE)
( ) 1.02 FOLDING MACHINE
( ) 1.03 PACKAGING PAPER AND TAPE

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MAKE CENTER FOLD IN 1000 FOLDERS 8½ X 11" TO CLOSE TO 8½ X 5½" ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INSERT JOB IN FOLDER
( ) 2.03 SET FOLDER AT CENTER
( ) 2.04 RUN JOB
( ) 2.05 PACKAGE

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 FOLDS MADE TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1 HOUR WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 TOP INSERTED FIRST
( ) 3.03 EDGES MEET WHEN SHEET IS FOLDED
( ) 3.04 JOB RUN WITH MINIMUM OF WASTE
( ) 3.05 PACKAGED IN LOTS OF 500, ATTACH SAMPLE TO PACKAGE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 10 COLLATING AND BINDING

UNIT 02 FOLDING AND PACKAGING

TERMOB NO. 15-034

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 10 COLLATING AND BINDING

UNIT 03 PERFORATING

TERMOB NO. 15-035

1.00 CONDITION

( ) 1.01 HEIDELBERG PRESS
( ) 1.02 1000 PRINTED SHEETS READY FOR PERFORATION
( ) 1.03 PACKING MATERIAL
( ) 1.04 GAUGES
( ) 1.05 PERFER AND PERFER BASE
( ) 1.06 CHASE
( ) 1.07 PERFORATING SPECIFICATIONS

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 PERFORATE 1000 PRINTED SHEETS WHERE INDICATED ON SPECIFICATIONS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 INSERT CHASE WITH PERFER
( ) 2.03 INSERT PERFER BASE
( ) 2.04 CENTER JOB ON STOCK
( ) 2.05 RUN JOB

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PERFORATE TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1 HOUR WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 CHASE MUST BE LOOKED IN PRESS
( ) 3.03 PERFORATOR MUST HIT BASE SQUARELY
( ) 3.04 BOTTOM EDGE OF FORM PARALLEL WITH BOTTOM EDGE OF STOCK
( ) 3.05 JOB RUN WITH MINIMUM WASTE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 10 COLLATING AND BINDING

USOE CODE NO(S) _____

UNIT 03 PERFORATING

TERMOB NO. 15-035

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 10 COLLATING AND BINDING

UNIT 04 COLLATING

TERMOB NO. 15-036

1.00 CONDITION

( ) 1.01 500 10-PART SETS OF 8½ X 11" PRINTED SHEETS
( ) 1.02 COLLATING MACHINE
( ) 1.03 LAYOUT OF PROPER SEQUENCE

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 COLLATE 500 SETS OF 10-PART BOOKLET ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 LOAD BINS IN PROPER SEQUENCE
( ) 2.03 SET MICROMETER FOR 10 PAGES
( ) 2.04 TEST RUN SEVERAL SETS
( ) 2.05 RUN JOB

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 ALL SETS MUST BE THE SAME. MACHINE TO BE RUN EFFICIENTLY TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1 HOUR WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 BINS MUST BE LOADED TO PERMIT SMOOTH EXTRACTION
( ) 3.03 MICROMETER MUST STOP COLLATOR FOR LESS THAN 10 SHEETS
( ) 3.04 SETS MUST CONTAIN ALL PAGES IN PROPER SEQUENCE
( ) 3.05 JOB RUN WITH MINIMUM OF WASTE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 10 COLLATING AND BINDING

UNIT 04 COLLATING

TERMOB NO. 15-036

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 10 COLLATING AND BINDING

UNIT 05 STITCHING

TERMOB NO. 15-037

1.00 CONDITION

( ) 1.01 500 COLLATED 8-PAGE PRINTED BOOKLETS
( ) 1.02 WIRE STITCHER

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME
( ) 2.01 SADDLE STITCH 500 BOOKLETS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 SET STITCHER FOR THICKNESS
( ) 2.03 SET STOPS FOR STAPLE POSITIONS
( ) 2.04 SET TABLE FOR SADDLE STITCH
( ) 2.05 STITCH BOOKLETS

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME
( ) 3.01 MACHINE TO BE RUN EFFICIENTLY TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1 HOUR WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 THICKNESS GAUGE MUST NOT BIND
( ) 3.03 STAPLES MUST BE 1/4 INCH FROM EACH END
( ) 3.04 TABLE MUST BE TILTED AND SECURED
( ) 3.05 EDGES MUST BE SQUARE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 10 COLLATING AND BINDING

UNIT 05 STITCHING

TERMOB NO. 15-037

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 11 SILK SCREEN

UNIT 01 PAPER STENCIL

TERMOB NO. 15-038

1.00 CONDITION

( ) 1.01 LAYOUT AND COPY FOR 8½ X 11" TWO COLOR POSTER
( ) 1.02 SILK SCREEN AND SQUEEGEE
( ) 1.03 INK/THINNER
( ) 1.04 TRACING VELLUM
( ) 1.05 SHARP KNIFE
( ) 1.06 STOCK
( ) 1.07 MASKING TAPE
( ) 1.08 PROOF PAPER (NEWSPRINT)
( ) 1.09 CLEANING MATERIALS, RAGS

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 RUN 100 COPIES OF 8½ X 11" TWO COLOR POSTER ON SILK SCREEN USING PAPER STENCILS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 CUT STENCIL FOR FIRST COLOR
( ) 2.03 ESTABLISH REGISTRATION MARKS
( ) 2.04 INSERT PROOF PAPER AND STENCIL UNDER SCREEN
( ) 2.05 BLOCK OUT AREAS OUTSIDE OF IMAGE AREA
( ) 2.06 PLACE INK ON SCREEN
( ) 2.07 TAKE PROOF
( ) 2.08 RUN FIRST COLOR
( ) 2.09 CLEAN SCREEN
( ) 2.10 CUT STENCIL FOR SECOND COLOR
( ) 2.11 INSERT PROOF PAPER AND STENCIL UNDER SCREEN
( ) 2.12 BLOCK OUT AREAS OUTSIDE OF IMAGE AREA
( ) 2.13 PLACE INK ON SCREEN
( ) 2.14 TAKE PROOF
( ) 2.15 RUN SECOND COLOR
( ) 2.16 CLEAN SCREEN

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 JOB PRINTED TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 4 HOURS WITH EACH STEP JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 STENCIL FREE OF EXTRANEOUS CUTS
( ) 3.03 THREE REGISTRATION MARKS SHOULD BE USED
( ) 3.04 IMAGE AREA SQUARED WITH REGISTER MARKS
( ) 3.05 BLOCK OUT MUST NOT ALLOW INK LEAKAGE DURING PRINTING

( ) 1.01 LAYOUT AND COPY FOR 8½ X 11" TWO COLOR POSTER
( ) 1.02 SILK SCREEN AND SQUEEGEE
( ) 1.03 INK/THINNER
( ) 1.04 TRACING VELLUM
( ) 1.05 SHARP KNIFE
( ) 1.06 STOCK
( ) 1.07 MASKING TAPE
( ) 1.08 PROOF PAPER (NEWSPRINT)
( ) 1.09 CLEANING MATERIALS, RAGS

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 RUN 100 COPIES OF 8½ X 11" TWO COLOR POSTER ON SILK SCREEN USING PAPER STENCILS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 CUT STENCIL FOR FIRST COLOR
( ) 2.03 ESTABLISH REGISTRATION MARKS
( ) 2.04 INSERT PROOF PAPER AND STENCIL UNDER SCREEN
( ) 2.05 BLOCK OUT AREAS OUTSIDE OF IMAGE AREA
( ) 2.06 PLACE INK ON SCREEN
( ) 2.07 TAKE PROOF
( ) 2.08 RUN FIRST COLOR
( ) 2.09 CLEAN SCREEN
( ) 2.10 CUT STENCIL FOR SECOND COLOR
( ) 2.11 INSERT PROOF PAPER AND STENCIL UNDER SCREEN
( ) 2.12 BLOCK OUT AREAS OUTSIDE OF IMAGE AREA
( ) 2.13 PLACE INK ON SCREEN
( ) 2.14 TAKE PROOF
( ) 2.15 RUN SECOND COLOR
( ) 2.16 CLEAN SCREEN

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 JOB PRINTED TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 4 HOURS WITH EACH STEP JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 STENCIL FREE OF EXTRANEOUS CUTS
( ) 3.03 THREE REGISTRATION MARKS SHOULD BE USED
( ) 3.04 IMAGE AREA SQUARED WITH REGISTER MARKS
( ) 3.05 BLOCK OUT MUST NOT ALLOW INK LEAKAGE DURING PRINTING
( ) 3.06 INK SHOULD POUR FREELY AND HAVE NO STREAKS OF UN-MIXED COLOR
( ) 3.07 IMAGE CLEAR, INK EVENLY DISTRIBUTED
( ) 3.08 PRINTS HUNG TO PREVENT OFFSET, LIGHTER COLOR MUST BE PRINTED FIRST
( ) 3.09 NO INK LEFT ON SCREEN
( ) 3.10 STENCIL FREE OF EXTRANEOUS CUTS
( ) 3.11 IMAGE AREA SQUARED WITH REGISTRATION MARKS

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 11 SILK SCREEN

UNIT 01 PAPER STENCIL

TERMOB NO. 15-038 CONTINUED

3.00 EXTENT (CONT.)

( ) 3.12 BLOCK OUT MUST NOT ALLOW INK LEAKAGE DURING PRINTING
( ) 3.13 INK SHOULD POUR FREELY AND HAVE NO STREAKS OF UNMIXED COLOR
( ) 3.14 IMAGE CLEAR, INK EVENLY DISTRIBUTED
( ) 3.15 COLORS MUST BE IN REGISTER, IMAGE AREA EVENLY COVERED WITH INK
( ) 3.16 NO TRACE OF INK ON SCREEN

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 11 SILK SCREEN

USOE CODE NO(S) _____

UNIT 01 PAPER STENCIL

TERMOB NO. 15-038

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 11 SILK SCREEN

UNIT 01 PAPER STENCIL

TERMOB NO. 15-038 CONTINUED

3.00 EXTENT (CONT.)

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 11 SILK SCREEN

UNIT 02 PHOTO FILM

TERMOB NO. 15-039

1.00 CONDITION

( ) 1.01 LAYOUT AND COPY FOR ONE COLOR POSTER 8½ X 11"
( ) 1.02 FILM POSITIVE OF IMAGE
( ) 1.03 POLY-BLUE FILM
( ) 1.04 ARC LIGHT EXPOSURE UNIT, DARKROOM
( ) 1.05 PROPER CHEMICALS
( ) 1.06 WATER SOURCE
( ) 1.07 SILK SCREEN AND SQUEEGEE
( ) 1.08 INK, THINNER
( ) 1.09 STOCK
( ) 1.10 MASKING TAPE
( ) 1.11 PROOF PAPER (NEWSPRINT)
( ) 1.12 CLEANING MATERIALS, RAGS

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MAKE PHOTO FILM IMAGE OF ONE COLOR, 8½ X 11" POSTER, ADHERE TO SCREEN AND PRINT 100 IMAGES ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 EXPOSE POLY BLUE FILM
( ) 2.03 DEVELOP FILM
( ) 2.04 WASH FILM
( ) 2.05 ADHERE TO SCREEN
( ) 2.06 DRY
( ) 2.07 BLOCK OUT AREA SURROUNDING IMAGE AREA ON SCREEN
( ) 2.08 ESTABLISH REGISTRATION MASKS
( ) 2.09 MIX INK
( ) 2.10 RUN PROOF
( ) 2.11 RUN JOB
( ) 2.12 CLEAN UP

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PHOTO FILM IMAGE MADE TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 3½ HOURS EXCLUDING DRYING TIME WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 FILM EXPOSED WITH EMULSION DOWN
( ) 3.03 FILM GENTLY AGITATED DURING DEVELOPING PROCESS
( ) 3.04 ALL RESIDUE WASHED FROM IMAGE
( ) 3.05 EMULSION PRESSED INTO SCREEN EVENLY
( ) 3.06 FILM BLOTTED DRY AND LET STAND

( ) 1.06 WATER SOURCE
( ) 1.07 SILK SCREEN AND SQUEEGEE
( ) 1.08 INK, THINNER
( ) 1.09 STOCK
( ) 1.10 MASKING TAPE
( ) 1.11 PROOF PAPER (NEWSPRINT)
( ) 1.12 CLEANING MATERIALS, RAGS

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MAKE PHOTO FILM IMAGE OF ONE COLOR, 8½ X 11" POSTER, ADHERE TO SCREEN AND PRINT 100 IMAGES ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 EXPOSE POLY BLUE FILM
( ) 2.03 DEVELOP FILM
( ) 2.04 WASH FILM
( ) 2.05 ADHERE TO SCREEN
( ) 2.06 DRY
( ) 2.07 BLOCK OUT AREA SURROUNDING IMAGE AREA ON SCREEN
( ) 2.08 ESTABLISH REGISTRATION MASKS
( ) 2.09 MIX INK
( ) 2.10 RUN PROOF
( ) 2.11 RUN JOB
( ) 2.12 CLEAN UP

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PHOTO FILM IMAGE MADE TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 3½ HOURS EXCLUDING DRYING TIME WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 FILM EXPOSED WITH EMULSION DOWN
( ) 3.03 FILM GENTLY AGITATED DURING DEVELOPING PROCESS
( ) 3.04 ALL RESIDUE WASHED FROM IMAGE
( ) 3.05 EMULSION PRESSED INTO SCREEN EVENLY
( ) 3.06 FILM BLOTTED DRY AND LET STAND
( ) 3.07 INK LEAKAGE MUST BE PREVENTED
( ) 3.08 REGISTRATION MARKS CAUSE IMAGE AREA TO BE SQUARE ON PAPER
( ) 3.09 INK MIXED THOROUGHLY, NO STREAKS
( ) 3.10 IMAGE CONFORMS TO LAYOUT
( ) 3.11 PRINTS HAVE EVEN COVERAGE OF INK, PRINTS CONFORM TO COPY
( ) 3.12 NO INK ON SQUEEGEE OR SCREEN, NO TRACE OF POLY BLUE FILM ON SCREEN

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 11 SILK SCREEN

USOE CODE NO(S) _____

UNIT 02 PHOTO FILM

TERMOB NO. 15-039

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 11 SILK SCREEN

UNIT 03 TUSCHE AND GLUE

TERMOB NO. 15-040

1.00 CONDITION

( ) 1.01 LAYOUT AND COPY FOR TWO COLOR CHRISTMAS CARD
( ) 1.02 LIQUID AND STICK TUSCHE
( ) 1.03 LEPAGE'S GLUE
( ) 1.04 WATER SOURCE
( ) 1.05 SILK SCREEN AND SQUEEGEE
( ) 1.06 INK, THINNER
( ) 1.07 STOCK
( ) 1.08 MASKING TAPE
( ) 1.09 PROOF PAPER (NEWSPRINT)
( ) 1.10 CLEANING MATERIALS, RAGS

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 PRINT 50 CHRISTMAS CARDS IN TWO COLORS (PRINT ONE SIDE) USING TUSCHE AND GLUE STENCIL TO THE FOLLOWING PROCEDURE:

( ) 2.02 APPLY TUSCHE TO SCREEN FOR FIRST COLOR IMAGE
( ) 2.03 SQUEEGEE GLUE ON SCREEN
( ) 2.04 REMOVE TUSCHE
( ) 2.05 ESTABLISH REGISTRATION MARKS
( ) 2.06 MIX FIRST COLOR
( ) 2.07 RUN PROOF
( ) 2.08 RUN FIRST COLOR
( ) 2.09 CLEAN SCREEN
( ) 2.10 APPLY TUSCHE TO SCREEN FOR SECOND COLOR IMAGE
( ) 2.11 SQUEEGEE GLUE ON SCREEN
( ) 2.12 REMOVE TUSCHE
( ) 2.13 MIX SECOND COLOR
( ) 2.14 RUN PROOF
( ) 2.15 RUN SECOND COLOR
( ) 2.16 CLEAN UP

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PRINTS MADE TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 5½ HOURS EXCLUSIVE OF DRYING TIME WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 1.03 LEPAGE'S GLUE
( ) 1.04 WATER SOURCE
( ) 1.05 SILK SCREEN AND SQUEEGEE
( ) 1.06 INK, THINNER
( ) 1.07 STOCK
( ) 1.08 MASKING TAPE
( ) 1.09 PROOF PAPER (NEWSPRINT)
( ) 1.10 CLEANING MATERIALS, RAGS

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 PRINT 50 CHRISTMAS CARDS IN TWO COLORS (PRINT ONE SIDE) USING TUSCHE AND GLUE STENCIL TO THE FOLLOWING PROCEDURE:

( ) 2.02 APPLY TUSCHE TO SCREEN FOR FIRST COLOR IMAGE
( ) 2.03 SQUEEGEE GLUE ON SCREEN
( ) 2.04 REMOVE TUSCHE
( ) 2.05 ESTABLISH REGISTRATION MARKS
( ) 2.06 MIX FIRST COLOR
( ) 2.07 RUN PROOF
( ) 2.08 RUN FIRST COLOR
( ) 2.09 CLEAN SCREEN
( ) 2.10 APPLY TUSCHE TO SCREEN FOR SECOND COLOR IMAGE
( ) 2.11 SQUEEGEE GLUE ON SCREEN
( ) 2.12 REMOVE TUSCHE
( ) 2.13 MIX SECOND COLOR
( ) 2.14 RUN PROOF
( ) 2.15 RUN SECOND COLOR
( ) 2.16 CLEAN UP

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PRINTS MADE TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 5½ HOURS EXCLUSIVE OF DRYING TIME WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 TUSCHE APPLIED IN THE POSITIVE IMAGE
( ) 3.03 GLUE EVENLY COVERS SCREEN, MUST NOT BE SO HEAVY AS TO OBSCURE TUSCHE IMAGE
( ) 3.04 THINNER USED TO REMOVE TUSCHE, GLUE MASK MUST NOT BE DAMAGED DURING THIS PROCESS
( ) 3.05 REGISTRATION MARKS CAUSE IMAGE AREA TO BE SQUARE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 11 SILK SCREEN

UNIT 03 TUSCHE AND GLUE

TERMOB NO. 15-040 CONTINUED

3.00 EXTENT (CONT)

( ) 3.06 COLOR THOROUGHLY MIXED, NO STREAKS
( ) 3.07 CONFORMS TO LAYOUT
( ) 3.08 COLOR EVENLY DISTRIBUTED
( ) 3.09 NO INK OR GLUE ON SCREEN
( ) 3.10 TUSCHE APPLIED IN POSITIVE IMAGE
( ) 3.11 GLUE EVENLY COVERS SCREEN, GLUE DOES NOT OBSCURE TUSCHE IMAGE
( ) 3.12 THINNER USED TO REMOVE TUSCHE, GLUE MASK IS NOT DAMAGED DURING PROCESS
( ) 3.13 COLOR IS THOROUGHLY MIXED, NO STREAKS
( ) 3.14 CONFORMS TO LAYOUT
( ) 3.15 COLORS ARE IN REGISTER AND EVENLY DISTRIBUTED, IMAGE AREA IS CLEAR AND SHARP
( ) 3.16 NO INK, GLUE OR TUSCHE ON SCREEN - NO INK OR GLUE ON SQUEEGEE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 11 SILK SCREEN

UNIT 03 TUSCHE AND GLUE

TERMOB NO. 15-040

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 11 SILK SCREEN

UNIT 03 TUSCHE AND

TERMOB NO. 15-040 CONTINUED

3.00 EXTENT (CONT.)

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 11 SILK SCREEN

UNIT 04 AQUA FILM

TERMOB NO. 15-041

1.00 CONDITION

( ) 1.01 LAYOUT AND COPY FOR ONE COLOR 8½ X 11" FLYER
( ) 1.02 SILK SCREEN AND SQUEEGEE
( ) 1.03 INK, THINNER
( ) 1.04 AQUA FILM
( ) 1.05 SHARP KNIFE
( ) 1.06 STOCK
( ) 1.07 MASKING TAPE
( ) 1.08 PROOF PAPER (NEWSPRINT)
( ) 1.09 CLEANING MATERIALS, RAGS

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME
( ) 2.01 PRINT 100 COPIES OF ONE COLOR 8½ X 11" FLYER USING AQUA FILM ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 CUT STENCIL
( ) 2.03 ADHERE TO SCREEN
( ) 2.04 ESTABLISH REGISTRATION MARKS
( ) 2.05 PLACE INK ON SCREEN
( ) 2.06 TAKE PROOF
( ) 2.07 RUN FIRST COLOR
( ) 2.08 CLEAN SCREEN

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME
( ) 3.01 JOB PRINTED TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 3 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 LINES CUT IN STENCIL EVEN - NO JAGGED EDGES - NO TEARS IN FILM
( ) 3.03 FILM ADHERED WITH WATER
( ) 3.04 REGISTRATION MARKS AND IMAGE AREA SQUARE
( ) 3.05 INK POURS FREELY AND HAS NO STREAKS OF UNMIXED COLOR
( ) 3.06 COLOR EVENLY DISTRIBUTED
( ) 3.07 IMAGE CONFORMS TO LAYOUT
( ) 3.08 NO INK REMAINING ON SCREEN OR SQUEEGEE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 11 SILK SCREEN

UNIT 04 AQUA FILM

TERMOB NO. 15-041

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 12 PRODUCTION TECHNIQUES

UNIT 01 TYPE SPECIFICATION/ MARKUP

TERMOB NO. 15-042

1.00 CONDITION

( ) 1.01 LAYOUT (ONE PAGE)
( ) 1.02 COPY (TYPEWRITTEN DOUBLE-SPACED)
( ) 1.03 LINE GAUGE
( ) 1.04 TYPE SAMPLE BOOK AND COPY CALCULATOR
( ) 1.05 PENCIL

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 COPY FIT TEXT TO CONFORM TO GIVEN LAYOUT ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 SELECT TYPE FACE
( ) 2.03 DETERMINE NUMBER OF CHARACTERS IN COPY
( ) 2.04 DETERMINE CHARACTER COUNT PER LINE IN CHOSEN TYPE FACE
( ) 2.05 DIVIDE THIS NUMBER INTO NUMBER OF CHARACTERS IN COPY
( ) 2.06 DETERMINE COPY DEPTH IN INCHES
( ) 2.07 CHECK TO SEE IF TYPE SIZE IS APPROPRIATE
( ) 2.08 MARK UP COPY FOR TYPE SETTER

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 FIGURES MUST BE ACCURATE, COPY MUST FILL ALLOTTED SPACE TO APPROVAL OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1 HOUR WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 TYPE FACE MUST BE APPROPRIATE TO TEXT
( ) 3.03 MUST ALLOW FOR PARAGRAPH INDENTATION AND WIDOWS COUNT MUST BE ACCURATE
( ) 3.04 COPY CALCULATOR MUST BE USED CORRECTLY
( ) 3.05 RESULTS OF THIS STEP MUST BE ACCURATE - ONE EXTRA LINE MUST BE ADDED TO USE REMAINING CHARACTERS
( ) 3.06 HEIGHT OF CHARACTERS AND EXTRA SPACING WILL DETERMINE THIS FIGURE
( ) 3.07 DEPTH OF COPY MUST CONFORM TO SPACE ALLOTTED IN LAYOUT
( ) 3.08 STANDARD TYPE SETTERS MARKS MUST BE USED - ALL MARKS MUST BE LEGIBLE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 12 PRODUCTION TECHNIQUES

UNIT 01 TYPE SPECIFICATION/ MARKUP

TERMOB NO. 15-042

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 12 PRODUCTION TECHNIQUES

UNIT 02 MECHANICAL (ONE COLOR)

TERMOB NO. 15-043

1.00 CONDITION

( ) 1.01 ILLUSTRATION BOARD
( ) 1.02 METAL RULER (ONE SIDE INCHES 1/16" INCREMENTS - ONE SIDE PICA)
( ) 1.03 TRIANGLE
( ) 1.04 MASKING TAPE
( ) 1.05 SHARP KNIFE OR RAZOR BLADE
( ) 1.06 RULING PEN & INK (RED AND BLACK)
( ) 1.07 MECHANICAL PENCIL, LEAD AND POINTER
( ) 1.08 NON-PHOTO BLUE PENCIL
( ) 1.09 COMPASS WITH LEAD AND PEN ATTACHMENTS
( ) 1.10 DRAWING BOARD WITH T SQUARE
( ) 1.11 RUBBER CEMENT WITH APPLICATOR OR WAXER
( ) 1.12 RUBBER CEMENT PICK-UP OR WAXER
( ) 1.13 ART GUM ERASER
( ) 1.14 WHITE OUT/BRUSH
( ) 1.15 LAYOUT AND SPECIFICATIONS (BOTH INSIDE PAGES OF FOUR PAGE FLYER)
( ) 1.16 TYPE-SET COPY
( ) 1.17 TRANSLUCENT PAPER FOR OVERLAY
( ) 1.18 MOUNTED AND SCALED PHOTOGRAPH OR ILLUSTRATION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 CREATE A ONE COLOR MECHANICAL WHICH HAS TYPE AND PHOTOGRAPH OR ILLUSTRATION ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 SQUARE UP BOARD ON DRAWING TABLE
( ) 2.03 ESTABLISH ALL MEASUREMENTS FOR PAGE SIZE, CENTER FOLD, PHOTO AND TYPE PLACEMENT INCLUDING MARGINS, GUTTER AND FOLIO PLACEMENT
( ) 2.04 ESTABLISH CROP MARKS AND FOLD LINE
( ) 2.05 SECURE TYPE TO BOARD
( ) 2.06 ESTABLISH AREA OF PHOTO/ILLUSTRATION
( ) 2.07 CLEAN UP EXTRA RUBBER CEMENT AND STRAY MARKS
( ) 2.08 ADD OVERLAY WITH INSTRUCTIONS TO PRINTER

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 MECHANICAL MUST BE REPRESENTATION OF THE LAYOUT PROVIDED. INSTRUCTIONS TO PRINTER MUST BE CLEARLY STATED ON OVERLAY TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1 HOUR WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 1.04 TRACING TAPE
( ) 1.05 SHARP KNIFE OR RAZOR BLADE
( ) 1.06 RULING PEN & INK (RED AND BLACK)
( ) 1.07 MECHANICAL PENCIL, LEAD AND POINTER
( ) 1.08 NON-PHOTO BLUE PENCIL
( ) 1.09 COMPASS WITH LEAD AND PEN ATTACHMENTS
( ) 1.10 DRAWING BOARD WITH T SQUARE
( ) 1.11 RUBBER CEMENT WITH APPLICATOR OR WAXER
( ) 1.12 RUBBER CEMENT PICK-UP OR WAXER
( ) 1.13 ART GUM ERASER
( ) 1.14 WHITE OUT/BRUSH
( ) 1.15 LAYOUT AND SPECIFICATIONS (BOTH INSIDE PAGES OF FOUR PAGE FLYER)
( ) 1.16 TYPE-SET COPY
( ) 1.17 TRANSLUCENT PAPER FOR OVERLAY
( ) 1.18 MOUNTED AND SCALED PHOTOGRAPH OR ILLUSTRATION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 CREATE A ONE COLOR MECHANICAL WHICH HAS TYPE AND PHOTOGRAPH OR ILLUSTRATION ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 SQUARE UP BOARD ON DRAWING TABLE
( ) 2.03 ESTABLISH ALL MEASUREMENTS FOR PAGE SIZE, CENTER FOLD, PHOTO AND TYPE PLACEMENT INCLUDING MARGINS, GUTTER AND FOLIO PLACEMENT
( ) 2.04 ESTABLISH CROP MARKS AND FOLD LINE
( ) 2.05 SECURE TYPE TO BOARD
( ) 2.06 ESTABLISH AREA OF PHOTO/ILLUSTRATION
( ) 2.07 CLEAN UP EXTRA RUBBER CEMENT AND STRAY MARKS
( ) 2.08 ADD OVERLAY WITH INSTRUCTIONS TO PRINTER

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 MECHANICAL MUST BE REPRESENTATION OF THE LAYOUT PROVIDED. INSTRUCTIONS TO PRINTER MUST BE CLEARLY STATED ON OVERLAY TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1 HOUR WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 ILLUSTRATION BOARD MUST BE SQUARE AND FIRMLY SECURED
( ) 3.03 MEASUREMENTS MUST BE EXACTLY THE SAME AS THOSE INDICATED ON LAYOUT - INITIAL GUIDE LINES TO BE DRAWN IN NON-PHOTO BLUE PENCIL
( ) 3.04 CROP MARKS AND CENTER FOLD LINES TO BE IN BLACK INK, AND NOT DRAWN WITHIN AREA OF LAYOUT
( ) 3.05 TYPE MUST BE SQUARE AND FREE OF MARKS OR FINGERPRINTS
( ) 3.06 THIS AREA TO BE DRAWN WITH RED INK
( ) 3.07 MECHANICAL MUST BE FREE OF MARKS AND EXTRA CEMENT
( ) 3.08 OVERLAY MUST COVER IMAGE AREA, DIRECTIONS TO PRINTER MUST BE CLEAR AND CONCISE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 12 PRODUCTION TECHNIQUES

UNIT 02 MECHANICAL (ONE COLOR)

TERMOB NO. 15-043

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 12 PRODUCTION TECHNIQUES

UNIT 03 MECHANICAL (TWO COLOR)

TERMOB NO. 15-044

1.00 CONDITION

( ) 1.01 ILLUSTRATION BOARD
( ) 1.02 METAL RULER (ONE SIDE INCHES 1/16" INCREMENTS - ONE SIDE PICA)
( ) 1.03 TRIANGLE
( ) 1.04 MASKING TAPE
( ) 1.05 SHARP KNIFE OR RAZOR BLADE
( ) 1.06 RULING PEN & INK (RED AND BLACK)
( ) 1.07 MECHANICAL PENCIL, LEAD AND POINTER
( ) 1.08 NON-PHOTO BLUE PENCIL
( ) 1.09 COMPASS WITH LEAD AND PEN ATTACHMENTS
( ) 1.10 DRAWING BOARD WITH T SQUARE
( ) 1.11 RUBBER CEMENT WITH APPLICATOR OR WAXER
( ) 1.12 RUBBER CEMENT PICK-UP OR WAXER
( ) 1.13 ART GUM ERASER
( ) 1.14 WHITE OUT/BRUSH
( ) 1.15 LAYOUT AND SPECIFICATIONS (BOTH INSIDE PAGES OF FOUR PAGE FLYER)
( ) 1.16 TYPE-SET COPY
( ) 1.17 TRANSLUCENT PAPER FOR OVERLAY
( ) 1.18 MOUNTED AND SCALED PHOTOGRAPH OR ILLUSTRATION
( ) 1.19 RUBYLITH

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 CREATE A TWO COLOR MECHANICAL WHICH HAS TYPE AND A TWO COLOR ILLUSTRATION ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 SQUARE UP BOARD ON DRAWING TABLE
( ) 2.03 ESTABLISH ALL MEASUREMENTS FOR PAGE SIZE, CENTER FOLD, ILLUSTRATION AND TYPE PLACEMENT INCLUDING MARGINS, GUTTER AND FOLIO PLACEMENT
( ) 2.04 ESTABLISH CROP MARKS AND FOLD LINE
( ) 2.05 SECURE TYPE TO BOARD
( ) 2.06 ESTABLISH AREA OF FIRST COLOR OF ILLUSTRATION
( ) 2.07 ADD OVERLAY OF RUBYLITH TO ESTABLISH SECOND COLOR IN ILLUSTRATION
( ) 2.08 ADD REGISTRATION MARKS
( ) 2.09 CLEAN UP RUBBER CEMENT AND EXTRANEOUS MARKS
( ) 2.10 ADD OVERLAY WITH INSTRUCTION TO PRINTER AND INDICATION OF COLOR PLACEMENT

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 12 PRODUCTION TECHNIQUES

UNIT 03 MECHANICAL (TWO COLOR)

TERMOB NO. 15-044

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 12 PRODUCTION TECHNIQUES

UNIT 03 MECHANICAL (TWO COLOR)

TERMOB NO. 15-044 CONTINUED

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 MECHANICAL MUST BE REPRESENTATION OF LAYOUT PROVIDED. ALL INSTRUCTIONS TO PRINTER MUST BE CLEARLY STATED ON OVERLAY TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN TWO HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 ILLUSTRATION BOARD MUST BE SQUARE AND FIRMLY SECURED

( ) 3.03 MEASUREMENTS MUST BE THE SAME AS THOSE INDICATED ON LAYOUT, INITIAL GUIDE LINES TO BE DRAWN IN NON-PHOTO BLUE PENCIL

( ) 3.04 CROP MARKS AND CENTER FOLD LINES IN BLACK INK AND NOT TO BE DRAWN WITHIN IMAGE AREA

( ) 3.05 TYPE MUST BE SQUARE AND FREE OF EXTRANEOUS MARKS

( ) 3.06 THIS AREA MAY BE DRAWN DIRECTLY ON BOARD WITH BLACK INK

( ) 3.07 IMAGE AREA MUST BE REGISTERED WITH FIRST COLOR IMAGE AREA

( ) 3.08 MARKS MUST INSURE PERFECT REGISTRATION OF COLORS TO SATISFACTION OF BOARD OF EXPERT RATERS

( ) 3.09 EXTRANEOUS MARKS AND RUBBER CEMENT MUST BE REMOVED COMPLETELY

( ) 3.10 OVERLAY MUST COVER IMAGE AREA - COLORS MUST BE INDICATED AND DIRECTIONS TO PRINTER MUST BE CLEAR AND CONCISE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 12 PRODUCTION TECHNIQUES

UNIT 03 MECHANICAL (TWO COLOR)

TERMOB NO. 15-044 CONTINUED

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 12 PRODUCTION TECHNIQUES

UNIT 04 MOUNT AND SCALE PHOTOGRAPHS

TERMOB NO. 15-045

1.00 CONDITION

( ) 1.01 PHOTOGRAPH
( ) 1.02 DRY MOUNT TISSUE
( ) 1.03 DRY MOUNT PRESS
( ) 1.04 ILLUSTRATION BOARD
( ) 1.05 OVERLAY TISSUE
( ) 1.06 LAYOUT WITH DIMENSIONS REQUIRED FOR PHOTOGRAPH
( ) 1.07 REDUCTION SCALE
( ) 1.08 RULING PEN/INK

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MOUNT PHOTOGRAPH AND SCALE TO CONFORM TO LAYOUT ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 SQUARE PHOTOGRAPH ON BOARD AND MOUNT WITH DRY MOUNT PRESS
( ) 2.03 USING MEASUREMENTS OF PHOTOGRAPH AND AREA ON LAYOUT, USE REDUCTION SCALE TO DETERMINE PERCENTAGE OF REDUCTION
( ) 2.04 ADD CROP MARKS TO PHOTOGRAPH
( ) 2.05 ADD OVERLAY TO PHOTOGRAPH AND INDICATE PERCENTAGE AT WHICH PHOTOGRAPH SHOULD BE SHOT BY PRINTER

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 CALCULATIONS MUST BE ACCURATE AND NOTES TO PRINTER MUST BE CLEAR TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 25 MINUTES WITH EACH STEP OF PROCEDURE JUDGED SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 PHOTOGRAPH MUST BE SQUARE, SURFACE MUST BE SMOOTH
( ) 3.03 CALCULATIONS MUST BE ACCURATE TO NEAREST PERCENTAGE POINT
( ) 3.04 PROPORTION OF PHOTOGRAPH AND AREA INDICATED ON LAYOUT MUST BE THE SAME
( ) 3.05 OVERLAY MUST COVER PHOTOGRAPH - DIRECTIONS TO PRINTER MUST BE CLEAR AND CONCISE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 12 PRODUCTION TECHNIQUES

UNIT 04 MOUNT AND SCALE PHOTOGRAPHS

TERMOB NO. 15-045

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 12 PRODUCTION TECHNIQUES

UNIT 05 DIAZO FILM

TERMOB NO. 15-046

1.00 CONDITION

( ) 1.01 PHOTO PRINTER
( ) 1.02 PICKLE SOLUTION
( ) 1.03 ORIGINAL COPY
( ) 1.04 DIAZO FILM

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME
( ) 2.01 REPRODUCE ORIGINAL COPY WITH DIAZO PROCESS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 ALIGN FILM AND MASTER
( ) 2.03 INSERT FILM INTO PRINTER
( ) 2.04 PLACE FILM IN PICKLE SOLUTION
( ) 2.05 REMOVE FILM

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME
( ) 3.01 FILM SHOULD BE CLEAR, ALL LINES MUST BE FULLY DEVELOPED TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 15 MINUTES WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 MASTER AND FILM MUST BE SQUARE
( ) 3.03 TIMER MUST BE SET SO AS TO RENDER PROPER PRINT
( ) 3.04 FILM MUST BE DEVELOPED FULLY
( ) 3.05 FINISHED FILM SHOULD BE FREE OF SMUDGES, ETC.

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 12 PRODUCTION TECHNIQUES

UNIT 05 DIAZO FILM

TERMOB NO. 15-046

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 12 PRODUCTION TECHNIQUES

UNIT 06 PHOTOSTATS

TERMOB NO. 15-047

1.00 CONDITION

( ) 1.01 PHOTOSTAT MACHINE (INCLUDING DEVELOPING EQUIPMENT AND FIXER)
( ) 1.02 PHOTOSTAT PAPER (TP-6)
( ) 1.03 ORIGINAL ART (BLACK AND WHITE)
( ) 1.04 WATER SOURCE
( ) 1.05 DRYER

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MAKE SAME SIZE NEGATIVE OF ORIGINAL ART USING PHOTOSTAT MACHINE ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 PLACE ART WORK ON TABLE
( ) 2.03 SET TABLE TO CORRECT PERCENTAGE
( ) 2.04 SET INSIDE SCREEN TO CORRECT PERCENTAGE
( ) 2.05 INSERT TEST STRIP INTO INSIDE SCREEN (TP-6)
( ) 2.06 MAKE EXPOSURE
( ) 2.07 RUN TEST STRIP THROUGH CHEMICALS
( ) 2.08 INSERT FULL SIZE PAPER INTO SCREEN (TP-6)
( ) 2.09 MAKE EXPOSURE
( ) 2.10 RUN PAPER THROUGH CHEMICALS
( ) 2.11 PLACE PAPER IN FIXER
( ) 2.12 PLACE PAPER IN RUNNING WATER
( ) 2.13 PLACE PAPER IN DRYER

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PHOTOSTAT MUST REPRODUCE ALL DETAILS OR ORIGINAL ART. BLACKS AND WHITES MUST BE SHARP AND WITHOUT DUST MARKS OR CLOUDY AREAS TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 45 MINUTES WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 ART WORK SHOULD BE PLACED IN CENTER OF TABLE - GLASS COVERING MUST BE FREE OF MARKS - IMAGE SIDE UP
( ) 3.03 TABLE MUST BE SET AT 100%
( ) 3.04 INSIDE SCREEN MUST BE SET AT 100%
( ) 3.05 EMULSION SIDE TOWARD LIGHT SOURCE
( ) 3.06 LENGTH OF EXPOSURE SHOULD PRODUCE ACCEPTABLE IMAGE
( ) 3.07 TEST STRIP MUST BE PLACED INTO ROLLERS EMULSION SIDE DOWN

( ) 1.02 PHOTOSTAT PAPER (TP-6)
( ) 1.03 ORIGINAL ART (BLACK AND WHITE)
( ) 1.04 WATER SOURCE
( ) 1.05 DRYER

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MAKE SAME SIZE NEGATIVE OF ORIGINAL ART USING PHOTOSTAT MACHINE ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 PLACE ART WORK ON TABLE
( ) 2.03 SET TABLE TO CORRECT PERCENTAGE
( ) 2.04 SET INSIDE SCREEN TO CORRECT PERCENTAGE
( ) 2.05 INSERT TEST STRIP INTO INSIDE SCREEN (TP-6)
( ) 2.06 MAKE EXPOSURE
( ) 2.07 RUN TEST STRIP THROUGH CHEMICALS
( ) 2.08 INSERT FULL SIZE PAPER INTO SCREEN (TP-6)
( ) 2.09 MAKE EXPOSURE
( ) 2.10 RUN PAPER THROUGH CHEMICALS
( ) 2.11 PLACE PAPER IN FIXER
( ) 2.12 PLACE PAPER IN RUNNING WATER
( ) 2.13 PLACE PAPER IN DRYER

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PHOTOSTAT MUST REPRODUCE ALL DETAILS OR ORIGINAL ART. BLACKS AND WHITES MUST BE SHARP AND WITHOUT DUST MARKS OR CLOUDY AREAS TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 45 MINUTES WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 ART WORK SHOULD BE PLACED IN CENTER OF TABLE - GLASS COVERING MUST BE FREE OF MARKS - IMAGE SIDE UP
( ) 3.03 TABLE MUST BE SET AT 100%
( ) 3.04 INSIDE SCREEN MUST BE SET AT 100%
( ) 3.05 EMULSION SIDE TOWARD LIGHT SOURCE
( ) 3.06 LENGTH OF EXPOSURE SHOULD PRODUCE ACCEPTABLE IMAGE
( ) 3.07 TEST STRIP MUST BE PLACED INTO ROLLERS EMULSION SIDE DOWN
( ) 3.08 EMULSION SIDE TOWARD LIGHT SOURCE
( ) 3.09 LENGTH OF EXPOSURE MUST PRODUCE ACCEPTABLE IMAGE
( ) 3.10 EMULSION SIDE DOWN
( ) 3.11 PHOTOSTAT MUST BE COMPLETELY IMMERSED IN FIXER - PROPER TIME 10 MINUTES WITH AGITATION
( ) 3.12 PROPER TIME 10 MINUTES
( ) 3.13 IMAGE SIDE UP TO PREVENT STICKING

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 12 PRODUCTION TECHNIQUES

UNIT 06 PHOTOSTATS

TERMOB NO. 15-047

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 13 CREATIVE PROCESSES

UNIT 01 ROUGH LAYOUT FROM THUMBNAILS

TERMOB NO. 15-048

1.00 CONDITION

( ) 1.01 FELT TIP MARKERS - WIDE ASSORTMENT OF COLORS AND POINT SIZES
( ) 1.02 LAYOUT PAD
( ) 1.03 DRAWING BOARD/T SQUARE
( ) 1.04 TRIANGLE
( ) 1.05 METAL RULER
( ) 1.06 TRACING PAPER
( ) 1.07 MECHANICAL PENCIL AND POINTER
( ) 1.08 ART GUM ERASER
( ) 1.09 LIST OF SPECIFICATIONS AND LIMITATIONS (IF ANY)
( ) 1.10 TYPE SPECIMEN BOOK

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 WORKUP THUMBNAILS AND ROUGHS FOR COVER OF RECENTLY PUBLISHED NOVEL ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 FORMULATE IDEAS FOR LAYOUT WITH AT LEAST 20 THUMBNAIL SKETCHES
( ) 2.03 WORKUP TWO ROUGHS FROM THESE (ACTUAL SIZE) WITH COLOR ACCURATELY REPRESENTED WITH MARKERS

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 THUMBNAILS SHOULD SHOW A VARIETY OF IDEAS AND APPROACHES. ROUGHS SHOULD ACCURATELY REPRESENT INTENDED FINISH TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 2 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 THUMBNAILS NEED NOT BE FULL SIZE, SHOULD BE WORKED QUICKLY IN BLACK AND WHITE
( ) 3.03 ROUGHS SHOULD BE FULL SIZE AND ACCURATELY REPRESENT INTENDED COLOR, TYPE FACE, AND ILLUSTRATION OR PHOTOGRAPH

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 13 CREATIVE PROCESSES

USOE CODE NO(S) _____

UNIT 01 ROUGH LAYOUT FROM THUMBNAILS

TERMOB NO. 15-048

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 13 CREATIVE PROCESSES

UNIT 02 COMPREHENSIVES

TERMOB NO. 15-049

1.00 CONDITION

( ) 1.01 ROUGHS WITH COLOR AND TYPE SPECIFIED
( ) 1.02 ILLUSTRATION BOARD
( ) 1.03 MECHANICAL PENCIL AND POINTER
( ) 1.04 DESIGNER'S GOUACHE (IN SPECIFIED COLORS)
( ) 1.05 ASSORTED BRUSHES TO INCLUDE NO. 1 ROUND SABLE

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 WORKUP COMPREHENSIVE FROM ROUGHS OF A LOGO OR MARK FOR A LOCAL DEPARTMENT STORE ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 CHOOSE MOST APPROPRIATE ROUGH FROM THOSE SUPPLIED
( ) 2.03 RENDER TYPE AND MARK ON ILLUSTRATION BOARD
( ) 2.04 ATTACH OVERLAY

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 COMPREHENSIVE SHOULD BE FINISHED TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 3 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 DESIGN AND COLORS SHOULD BE APPROPRIATE FOR IMAGE OF STORE (CLIENT)
( ) 3.03 LIGHTER COLOR(S) SHOULD BE APPLIED FIRST. TYPE SHOULD APPEAR TO HAVE BEEN PRINTED. ALL LINES MUST BE STRAIGHT AND EVEN. LARGE AREAS OF COLOR MUST BE FREE OF BRUSH STROKES.
( ) 3.04 OVERLAY SHOULD COMPLETELY COVER IMAGE AREA

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 13 CREATIVE PROCESSES

UNIT 02 COMPREHENSIVES

TERMOB NO. 15-049

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 13 CREATIVE PROCESSES

UNIT 03 WASH DRAWING

TERMOB NO. 15-050

1.00 CONDITION

( ) 1.01 ASSORTED SABLE BRUSHES INCLUDING ROUNDS AND AT LEAST ONE CHISEL
( ) 1.02 INDIA INK OR DESIGNER'S GOUACHE
( ) 1.03 WATER/SPONGES
( ) 1.04 ILLUSTRATION BOARD
( ) 1.05 PENCILS
( ) 1.06 PEN AND INK
( ) 1.07 MAGAZINES FOR PHOTOGRAPHS

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 MAKE SPOT ILLUSTRATION TO APPEAR IN THE TEXT OF A COOKBOOK - SUBJECT OPTIONAL, ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 RESEARCH SUBJECT USING PHOTOS OR USE ACTUAL OBJECT TO BE ILLUSTRATED IF POSSIBLE
( ) 2.03 ROUGH IN ILLUSTRATION WITH PENCIL
( ) 2.04 LAY IN WASHES
( ) 2.05 FINISH DETAIL (PEN AND INK OPTIONAL)

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 WORK MUST BE FINISHED IN A STYLE APPROPRIATE TO BOTH SUBJECT MATTER AND MEDIUM TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1½ HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 DIRECT REFERENCE SHOULD NOT BE MADE TO WORK OF OTHER ILLUSTRATORS
( ) 3.03 LINES MUST OUTLINE BASIC STRUCTURE OF OBJECT WITHOUT BEING HEAVY OR OVERLY DETAILED
( ) 3.04 WORK FROM LIGHT TO DARK - WASHES MUST BE EVEN AND CLEAN WITH NO STREAKS
( ) 3.05 DETAIL MUST BE COMPLETE WITHOUT BEING CLUTTERED

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 13 CREATIVE PROCESSES

USOE CODE NO(S) _____

UNIT 03 WASH DRAWING

TERMOB NO. 15-050

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 13 CREATIVE PROCESSES

UNIT 03 WASH DRAWING

TERMOB NO. 15-051

1.00 CONDITION

( ) 1.01 ASSORTED SABLE BRUSHES INCLUDING ROUNDS AND AT LEAST ONE CHISEL
( ) 1.02 INDIA INK OR DESIGNER'S GOUACHE
( ) 1.03 WATER/SPONGES
( ) 1.04 ILLUSTRATION BOARD
( ) 1.05 PENCILS
( ) 1.06 PEN AND INK
( ) 1.07 MAGAZINES FOR PHOTOGRAPHS

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 COMPLETE A FULL PAGE WASH DRAWING INVOLVING THE HUMAN FIGURE FOR USE IN A CHILDREN'S BOOK, EMPLOYING THE FOLLOWING PROCEDURE:

( ) 2.02 RESEARCH SUBJECT USING PHOTOGRAPHS
( ) 2.03 MAKE SEVERAL SKETCHES OF COMPOSITION
( ) 2.04 ROUGH IN ILLUSTRATION WITH PENCIL
( ) 2.05 LAY IN WASHES
( ) 2.06 FINISH DETAIL

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 WORK MUST BE FINISHED IN A STYLE APPROPRIATE TO SUBJECT MATTER AND MEDIUM TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 5 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 PHOTOS SHOULD NOT BE COPIED, BUT USED ONLY AS REFERENCE
( ) 3.03 RELATIONSHIPS OF ONE FIGURE TO ANOTHER AS WELL AS FIGURE-GROUND RELATIONSHIPS SHOULD BE EXPLORED HERE - OVERALL COMPOSITION SHOULD WORK WELL WITHIN SPACE ALLOTTED
( ) 3.04 PENCIL SKETCH SHOULD BE LIGHT AND FREE OF UNNECESSARY DETAIL
( ) 3.05 WORK FROM LIGHT TO DARK- WASHES MUST BE EVEN
( ) 3.06 DETAIL MUST BE COMPLETE WITHOUT BEING CLUTTERED

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 13 CREATIVE PROCESSES

UNIT 03 WASH DRAWINGS

TERMOB NO. 15-051

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 13 CREATIVE PROCESSES

UNIT 04 PICTORIAL DRAWING

TERMOB NO. 15-052

1.00 CONDITION

( ) 1.01 LEROY LETTERING SET WITH LETTERING GUIDES
( ) 1.02 ORIGINAL DRAWING
( ) 1.03 ACETATE
( ) 1.04 TEMPLATES
( ) 1.05 PEN AND INK

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 PREPARE PICTORIAL DRAWING OF ELECTRICAL SCHEMATIC FOR USE ON OVERHEAD PROJECTOR EMPLOYING THE FOLLOWING PROCEDURE:

( ) 2.02 MOUNT ACETATE OVER PENCIL DRAWING
( ) 2.03 DRAW ELECTRICAL SCHEMATICS USING TEMPLATES
( ) 2.04 ADD LETTERING

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 DRAWING TO BE CLEAR AND PRECISE TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 2 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 ACETATE MUST BE SECURED TO ORIGINAL ARTWORK
( ) 3.03 CORRECT NOMENCLATURE MUST BE USED
( ) 3.04 LETTERING MUST BE UNIFORM

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 13 CREATIVE PROCESSES

UNIT 04 PICTORIAL DRAWING

TERMOB NO. 15-052

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 13 CREATIVE PROCESSES

UNIT 05 OIL PAINTING

TERMOB NO. 15-053

1.00 CONDITION

( ) 1.01 ASSORTED CAMEL'S HAIR BRUSHES
( ) 1.02 COMPLETE PALETTE OF OIL COLORS
( ) 1.03 PRIMED CANVASS
( ) 1.04 LINSEED OIL
( ) 1.05 TURPENTINE
( ) 1.06 CHARCOAL STICKS
( ) 1.07 PALETTE/PALETTE KNIFE
( ) 1.08 MATERIALS FOR CLEAN UP
( ) 1.09 STILL LIFE SET UP

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 RENDER STILL LIFE REALISM IN OILS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 ROUGH IN DRAWING WITH CHARCOAL
( ) 2.03 TRACE CHARCOAL DRAWING WITH OIL-TURPENTINE WASH
( ) 2.04 LAY IN COLOR
( ) 2.05 WORK UP DETAIL

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PAINTING SHOULD DEPICT STILL LIFE IN REALISTIC MANNER. COLORS AND DETAILS MUST BE RENDERED TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 10 HOURS WITH EACH STEP OF PROCEDURE JUDGED SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 OUTLINE OF OBJECTS IS SUFFICIENT
( ) 3.03 LIGHT COLOR SHOULD BE USED, MIXED TO THIN CONSISTENCY WITH TURPENTINE
( ) 3.04 COLORS SHOULD DEPICT STILL LIFE ACCURATELY, SHOULD BE MIXED WITH LINSEED OIL TO WORKABLE CONSISTENCY
( ) 3.05 DETAIL SHOULD BE ACCURATE, MAY BE APPLIED IN WASHES DEPENDING UPON DESIRED EFFECT

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 13 CREATIVE PROCESSES

UNIT 05 OIL PAINTING

TERMOB NO. 15-053

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 13 CREATIVE PROCESSES

UNIT 05 OIL PAINTING

TERMOB NO. 15-054

1.00 CONDITION

( ) 1.01 ASSORTED CAMEL'S HAIR BRUSHES
( ) 1.02 COMPLETE PALETTE OF OIL COLORS
( ) 1.03 PRIMED CANVASS
( ) 1.04 LINSEED OIL
( ) 1.05 TURPENTINE
( ) 1.06 CHARCOAL STICKS
( ) 1.07 PALETTE/PALETTE KNIFE
( ) 1.08 MATERIALS FOR CLEAN UP

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 RENDER COMPOSITION IN OILS (ANY MANNER OF ABSTRACTION MAY BE USED) ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 ROUGH IN COMPOSITION WITH CHARCOAL
( ) 2.03 TRACE CHARCOAL DRAWING WITH OIL-TURPENTINE WASH
( ) 2.04 LAY IN COLOR
( ) 2.05 WORK UP DETAIL (IF ANY)

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 METHOD OF EXPRESSION MUST BE FULLY THOUGHT OUT AND HANDLED WELL TECHNICALLY TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 10 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 OUTLINE OF COLOR AREAS IS SUFFICIENT
( ) 3.03 LIGHT COLOR SHOULD BE USED, MIXED TO THIN CONSISTENCY WITH TURPENTINE
( ) 3.04 COLORS SHOULD WORK HARMONIOUSLY WITH COMPOSITION
( ) 3.05 DETAIL SHOULD BE CONSISTENT WITH AND CONTRIBUTORY TO COMPOSITION

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 13 CREATIVE PROCESSES

USOE CODE NO(S) _____

UNIT 05 OIL PAINTING

TERMOB NO. 15-054

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 13 CREATIVE PROCESSES

UNIT 06 CHARCOAL

TERMOB NO. 15-055

1.00 CONDITION

( ) 1.01 CHARCOAL
( ) 1.02 PENCIL
( ) 1.03 CHARCOAL PAPER
( ) 1.04 KNEADED ERASER
( ) 1.05 SPRAY FIXATIVE
( ) 1.06 WHITE CHALK
( ) 1.07 MODEL

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 DRAW PORTRAIT OF MODEL IN CHARCOAL ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 DRAW BASIC COMPOSITION WITH PENCIL
( ) 2.03 LAY IN SHADES OF PORTRAIT WITH CHARCOAL
( ) 2.04 ADD DETAIL
( ) 2.05 HIGHLIGHT WITH WHITE CHALK (IF DESIRED)
( ) 2.06 SPRAY WITH FIXATIVE

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 REASONABLE LIKENESS IS EXPECTED. USE OF MEDIUM SHOULD MEET WITH STANDARDS SET BY BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 3 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 PENCIL DRAWING MUST BE LIGHT - MUST NOT SHOW FINISHED WORK
( ) 3.03 WORK FROM LIGHT TO DARK
( ) 3.04 DETAIL MUST BE ACCURATE
( ) 3.05 HIGHLIGHTING SHOULD BE KEPT TO A MINIMUM
( ) 3.06 EVEN COATING OF FIXATIVE

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 13 CREATIVE PROCESSES

UNIT 06 CHARCOAL

TERMOB NO. 15-055

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 13 CREATIVE PROCESSES

UNIT 07 ACRYLIC

TERMOB NO. 15-056

1.00 CONDITION

( ) 1.01 GESSOED PANEL
( ) 1.02 FULL PALETTE OF ACRYLIC COLORS
( ) 1.03 ACRYLIC MEDIUM
( ) 1.04 ASSORTED BRUSHES TO INCLUDE ROUNDS AND CHISELS OF VARIOUS SIZES
( ) 1.05 PALETTE/PALETTE KNIFE
( ) 1.06 WATER
( ) 1.07 CLEAN UP MATERIALS
( ) 1.08 CHARCOAL
( ) 1.09 STILL LIFE SET UP

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 RENDER STILL LIFE REALISM IN ACRYLICS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 ROUGH IN DRAWING WITH CHARCOAL
( ) 2.03 TRACE CHARCOAL DRAWING WITH DILUTED COATING OF PAINT
( ) 2.04 BUILD UP COLOR AREAS
( ) 2.05 ADD DETAIL

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 PAINTING SHOULD DEPICT STILL LIFE IN REALISTIC MANNER. USE OF MEDIUM SHOULD MEET WITH STANDARDS SET BY BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 10 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 OUTLINE OF OBJECTS IS SUFFICIENT
( ) 3.03 LIGHT COLOR SHOULD BE USED
( ) 3.04 TRANSPARENT WASHES MAY BE USED TO BUILD UP COLORS
( ) 3.05 DETAIL MUST ACCURATELY DEPICT SUBSTANCE OF OBJECTS BEING REPRESENTED

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 13 CREATIVE PROCESSES

UNIT 07 ACRYLIC

TERMOB NO. 15-056

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 13 CREATIVE PROCESSES

UNIT 07 ACRYLIC

TERMOB NO. 15-057

1.00 CONDITION

( ) 1.01 GESSOED PANEL
( ) 1.02 FULL PALETTE OF ACRYLIC COLORS
( ) 1.03 ACRYLIC MEDIUM
( ) 1.04 ASSORTED BRUSHES TO INCLUDE ROUNDS AND CHISELS OF VARIOUS SIZES
( ) 1.05 PALETTE/PALETTE KNIFE
( ) 1.06 WATER
( ) 1.07 CLEAN UP MATERIALS
( ) 1.08 MAGAZINES, NEWSPAPERS AND OTHER PRINTED MATTER
( ) 1.09 SCISSORS

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 CREATE ABSTRACT COLLAGE USING ACRYLIC PAINT AND PRINTED MATTER WHICH ILLUSTRATES A VIEW OF THE CONDITION OF TODAY'S SOCIETY ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 APPLY PRINTED MATTER TO PANEL WITH ACRYLIC MEDIUM OR WASHES OF COLOR
( ) 2.03 ADD AREAS OF COLOR OR OTHER BRUSHED IN EFFECTS (IF DESIRED)

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 FINISHED WORK SHOULD ILLUSTRATE TECHNICAL ABILITY AS WELL AS THOUGHT OUT CONCEPT TO THE SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 5 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 PAPER SHOULD REMAIN SMOOTH, COLOR SHOULD NOT BLUR PRINTED SURFACE OF PAPER
( ) 3.03 CONCEPT MUST NOT BE OBSCURED BY SUPERFLUOUS DETAIL

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 13 CREATIVE PROCESSES

UNIT 07 ACRYLIC

TERMOB NO. 15-057

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 13 CREATIVE PROCESSES

UNIT 08 PASTELS

TEPMOB NO. 15-058

1.00 CONDITION

( ) 1.01 PENCIL
( ) 1.02 ROUGH DRAWING PAPER (SELECTION OF COLORS SHOULD BE ALTERED)
( ) 1.03 PASTELS
( ) 1.04 STILL LIFE SET UP
( ) 1.05 SPRAY FIXATIVE

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 RENDER STILL LIFE IN PASTELS ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 ROUGH IN OBJECTS WITH PENCIL
( ) 2.03 LAY IN COLOR WITH PASTEL
( ) 2.04 ADD DETAIL
( ) 2.05 SPRAY WITH FIXATIVE

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 STILL LIFE MUST BE ADEQUATELY REPRESENTED AND COMMAND OF MEDIUM MUST BE DEMONSTRATED TO THE SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 4 HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 PENCIL LINES SHOULD BE LIGHT, SHOULD NOT BE VISIBLE IN FINISHED WORK
( ) 3.03 CARE SHOULD BE TAKEN NOT TO BUILD UP LARGE AREAS OF THICK IMPASTO
( ) 3.04 DETAIL SHOULD BE ACCURATE AND CONTRIBUTORY TO OVER ALL DESIGN
( ) 3.05 FIXATIVE SHOULD NOT BE USED TOO HEAVILY

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 13 CREATIVE PROCESSES

UNIT 08 PASTELS

TERMOB NO. 15-058

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

DIVISION 13 CREATIVE PROCESSES

UNIT 09 AIRBRUSH

TERMOB NO. 15-059

1.00 CONDITION

( ) 1.01 FRISKET PAPER
( ) 1.02 X-ACTO KNIFE
( ) 1.03 RUBBER CEMENT (2 COAT)/CEMENT PICK-UP
( ) 1.04 PENCIL
( ) 1.05 TRACING PAPER
( ) 1.06 PHOTOGRAPH REQUIRING AIRBRUSH WORK
( ) 1.07 AIRBRUSH/PAINT AND THINNER

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

( ) 2.01 PREPARE FRISKET FOR PHOTOGRAPH, APPLY PAINT WITH AIRBRUSH ACCORDING TO THE FOLLOWING PROCEDURE:

( ) 2.02 TRACE AREA FOR FRISKET
( ) 2.03 TRANSFER IMAGE ONTO FRISKET
( ) 2.04 CUT FRISKET
( ) 2.05 APPLY FRISKET TO PHOTO
( ) 2.06 APPLY PAINT TO PHOTO
( ) 2.07 REMOVE FRISKET

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

( ) 3.01 FRISKET MUST BE CUT EVENLY AND APPLIED PROPERLY. AIRBRUSH WORK MUST BE EVEN TO SATISFACTION OF BOARD OF EXPERT RATERS. TO BE COMPLETED WITHIN 1½ HOURS WITH EACH STEP OF PROCEDURE JUDGED AS SATISFACTORY OR UNSATISFACTORY.

( ) 3.02 TRACING MUST BE ACCURATE
( ) 3.03 IMAGE MUST REMAIN THE SAME
( ) 3.04 EDGES MUST BE SMOOTH
( ) 3.05 NO EXCESS CEMENT ON PHOTO
( ) 3.06 PAINT MUST BE EVEN
( ) 3.07 ALL CEMENT SHOULD BE REMOVED

MISOE NO. _____

PROGRAM GRAPHIC ARTS AND GRAPHIC DESIGN

USOE CODE NO(S) _____

DIVISION 13 CREATIVE PROCESSES

UNIT 09 AIRBRUSH

TERMOB NO. 15-059

1.00 CONDITION

2.00 PERFORMANCE

GENERAL STATEMENT OF PERFORMANCE AND RESULTING OUTCOME

3.00 EXTENT

GENERAL STATEMENT OF EXTENT AND EXTENT OF RESULTING OUTCOME

Table T-4 Additional TERMOB Performance Statements

This form is provided for the addition of TERMOB performance statements to ensure more complete coverage of your program. Please provide a comprehensive performance statement (coded 2.01 on each TERMOB) for each area of deficiency that you have identified.

The performance statement need only be listed identified by the division and unit numbers of the deficient areas; the conditions and extents will be incorporated later.

1. Division_____ Performance Statement_____
   Unit_____ _____
   _____
   _____

2. Division_____ Performance Statement_____
   Unit_____ _____
   _____
   _____

3. Division_____ Performance Statement_____
   Unit_____ _____
   _____
   _____

4. Division_____ Performance Statement_____
   Unit_____ _____
   _____
   _____

5. Division_____ Performance Statement_____
   Unit_____ _____
   _____
   _____

6. Division_____ Performance Statement_____
   Unit_____ _____
   _____
   _____

1. Division_____ Performance Statement_____

Unit_____

2. Division_____ Performance Statement_____

Unit_____

3. Division_____ Performance Statement_____

Unit_____

4. Division_____ Performance Statement_____

Unit_____

5. Division_____ Performance Statement_____

Unit_____

6. Division_____ Performance Statement_____

Unit_____

7. Division_____ Performance Statement_____

Unit_____

Table T-4 (Cont'd) Additional TERMOB Performance Statements

This form is provided for the addition of TERMOB performance statements to ensure more complete coverage of your program. Please provide a comprehensive performance statement (coded 2.01 on each TERMOB) for each area of deficiency that you have identified.

The performance statement need only be listed identified by the division and unit numbers of the deficient areas; the conditions and extents will be incorporated later.

8. Division_____ Performance Statement_____

Unit_____

9. Division_____ Performance Statement_____

Unit_____

10. Division_____ Performance Statement_____

Unit_____

11. Division_____ Performance Statement_____

Unit_____

12. Division_____ Performance Statement_____

Unit_____

13. Division_____ Performance Statement_____

Unit_____

and extents will be incorporated later.

8. Division_____ Performance Statement_____
   Unit_____

9. Division_____ Performance Statement_____
   Unit_____

10. Division_____ Performance Statement_____
    Unit_____

11. Division_____ Performance Statement_____
    Unit_____

12. Division_____ Performance Statement_____
    Unit_____

13. Division_____ Performance Statement_____
    Unit_____

14. Division_____ Performance Statement_____
    Unit_____

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